



# Electronic Preferential Certificate of Origin

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## MAFTA - ePCO User Manual for PIA Verifier Module

Prepared by Dagang Net Technologies  
Issue 1.0

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## Section 1. Introduction

### 1.1. What is ePCO?

ePCO is a web-based Certificate of Origin application and approval system, the Electronic Preferential Certificate of Origin (ePCO) is an online document that certifies the country of origin of a product. This is to satisfy customs or trade requirements and also can be used as a supporting document for the issuance of a corresponding Certificate of Origin by other authorized parties.

Its other functions include:

- Online application of Cost Analysis (CA) and Certificate of Origin (CO) forms
- Online approval by authorized party e.g. Ministry of International Trade and Industry (MITI)
- Allows online enquiry of application status

### 1.2. Requirements to use ePCO

ePCO is a web based application. Therefore, there is no installation required. All is needed are:

- User is registered with Dagang Net ePCO services
- Personal Computer / Laptop / Notebook installed with web browsers as follows:
  - Mozilla Firefox version 5 and above
  - Chrome version 10 and above
- Internet Connection

### 1.3. Support Information

Should there are any issues arise from using ePCO, contact Dagang Net's Careline;



**Call Us 1300 133 133**



**Email Us [careline@dagangnet.com](mailto:careline@dagangnet.com)**

## 1.4. About this publication

This publication documents is to provide overview on how to verify for **Certificate Of Origin** for Electronic Preferential Certificate of Origin (ePCO).

## 1.5. Who Should Read This Publication

This publication (or topic collection) is intended for

- MITI Verifier

## 1.6. DNEX ePCO Publications

Get the right publications based on your ePCO service subscription by referring to the table 1.

**Table 1 - DNEX Publications List**

Publication Title	SCHEME	Document ID
MAFTA - ePCO User Manual (Cost Analysis)	ALL	
MAFTA - ePCO User Manual (Additional Cost Analysis)	ALL	
MAFTA - ePCO User Manual ( Certificate Of Origin)	ALL	
MAFTA - ePCO User Manual (PIA) – Clerk Module	Clerk	
MAFTA - ePCO User Manual (PIA) – Verifier Module	Verifier	
MAFTA - ePCO User Manual (PIA) – Approver Module	Approver	
MAFTA - ePCO User Manual (PIA) – Recommender Module	Recommender	

## Section 2. Getting Started With ePCO

### 2.1. Launch Browser

**NOTE:** ePCO - MAFTA is supported by Chrome and Mozilla Firefox.

#### Step 1

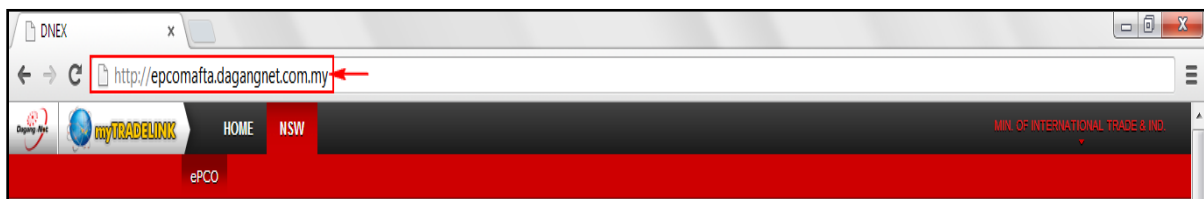
#### Browser



1. Double-click on the Google Chrome shortcut key on the desktop to launch the browser.

#### Step 2

#### Enter Uniform Resource Locator (URL) on the address bar



1. Enter <http://epco.dagangnet.com.my//> on the address bar.

### 2.2. Log in

Before logging in, you must ensure that you have the correct username and password.

#### **IMPORTANT:**

For those having problem to login using your current User ID, kindly use 'Current User ID-nsw' example:

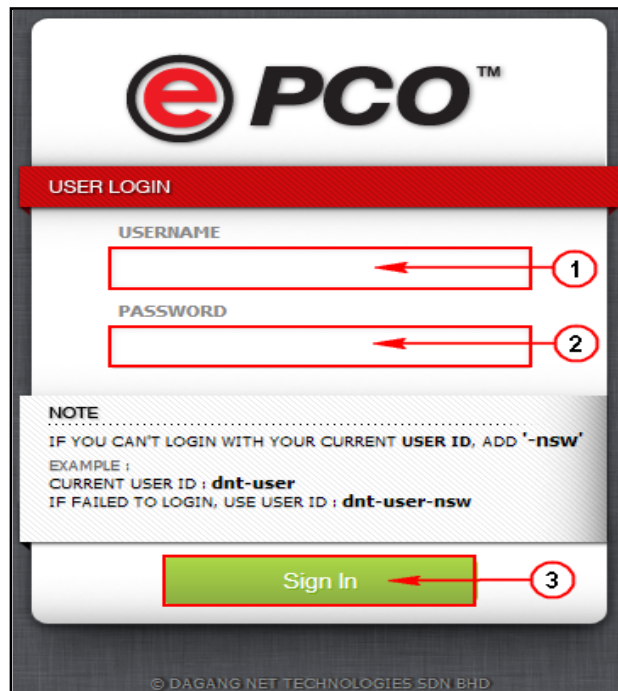
Current User ID: dnt

If above failed to login, Use User ID: dnt-nsw


(Password remain the same)

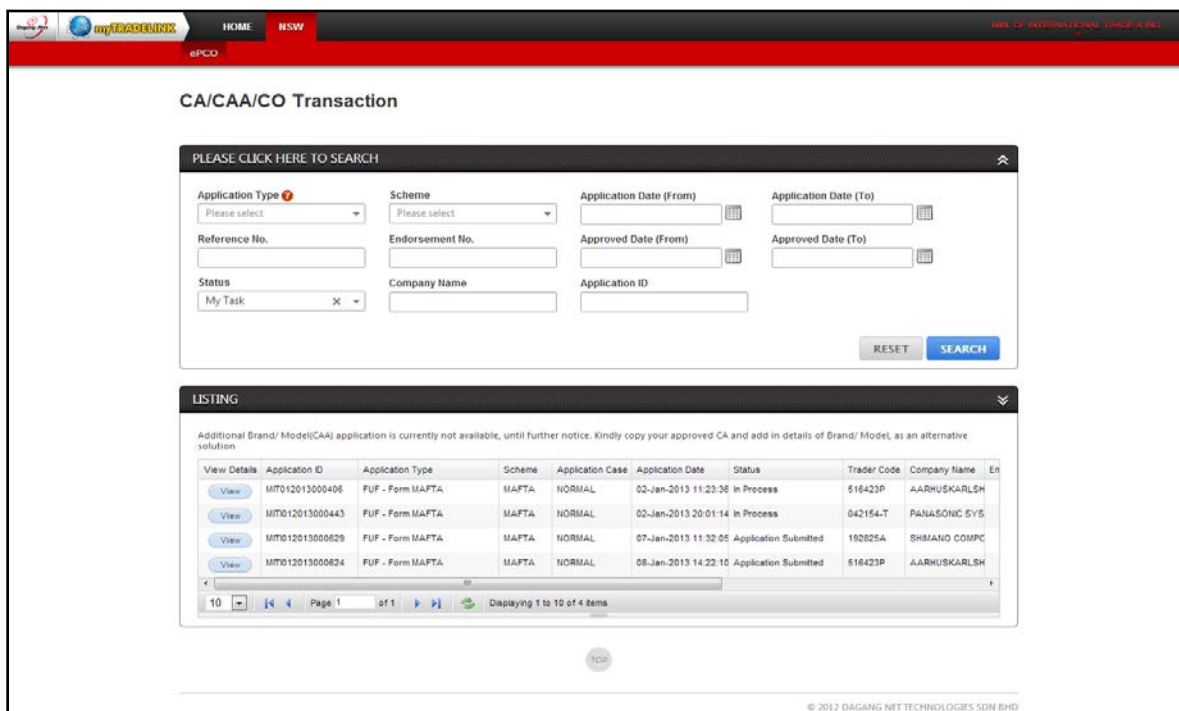
## Step 1

## Enter Username and Password



The image shows the ePCO User Login interface. At the top is the ePCO logo. Below it is a red header bar with the text "USER LOGIN". The form contains two input fields: "USERNAME" and "PASSWORD". Red arrows point to these fields, with a circled "1" next to the Username field and a circled "2" next to the Password field. Below the input fields is a "NOTE" section with the following text: "IF YOU CAN'T LOGIN WITH YOUR CURRENT USER ID, ADD '-nsw'", "EXAMPLE : CURRENT USER ID : dnt-user", and "IF FAILED TO LOGIN, USE USER ID : dnt-user-nsw". At the bottom of the form is a green "Sign In" button, with a red arrow pointing to it and a circled "3" next to it. The footer of the form reads "© DAGANG NET TECHNOLOGIES SDN BHD".

2. Enter your Username into the textbox.
3. Enter your Password into the textbox.
4. Click  button to proceed.
5. ePCO main screen is displayed as follows:

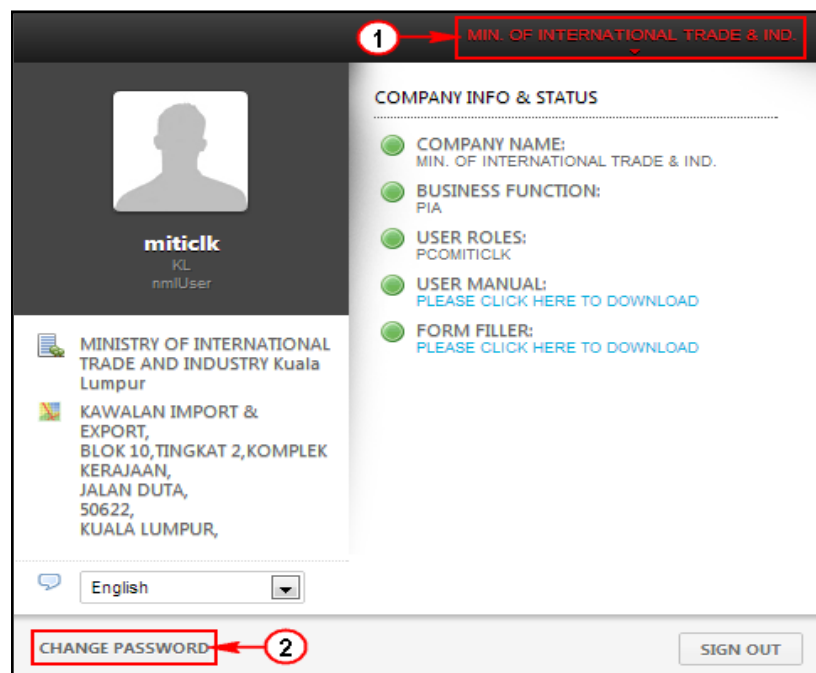


The image shows the ePCO main screen. At the top is a navigation bar with "HOME" and "NSW" tabs. Below the navigation bar is a red header bar with the text "ePCO". The main content area is titled "CA/CAA/CO Transaction". Below this title is a search form with the following fields: "Application Type", "Scheme", "Application Date (From)", "Application Date (To)", "Reference No.", "Endorsement No.", "Approved Date (From)", "Approved Date (To)", "Status", "Company Name", and "Application ID". There are "RESET" and "SEARCH" buttons. Below the search form is a "LISTING" section. It contains a message: "Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution". Below this message is a table with the following columns: "View Details", "Application ID", "Application Type", "Scheme", "Application Case", "Application Date", "Status", "Trader Code", and "Company Name". The table contains four rows of data. At the bottom of the table is a pagination bar with "Page 1 of 1" and "Displaying 1 to 10 of 4 items". The footer of the screen reads "© 2012 DAGANG NET TECHNOLOGIES SDN BHD".

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name
<a href="#">View</a>	MIT012013000406	PUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	In Process	516423P	AARHUSKARLSH
<a href="#">View</a>	MIT012013000443	PUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	In Process	042154-T	PANASONIC SYS
<a href="#">View</a>	MIT012013000529	PUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Submitted	192825A	SHIMANO COMPC
<a href="#">View</a>	MIT012013000624	PUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH

6. This is general main screen for all ePCO schemes.
7. **Home → NSW → ePCO → ePCO Transaction.**

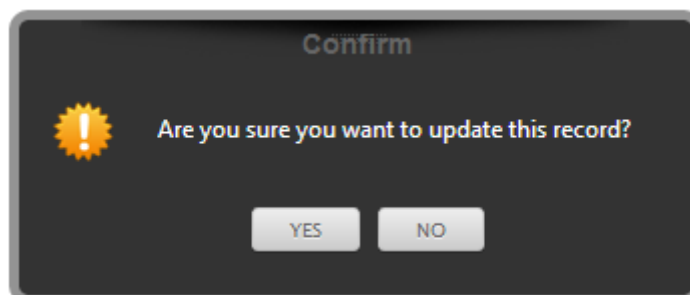
## 2.3. Change Password



1. Click Company Name at top of page in the right side.
2. Click **CHANGE PASSWORD** hyperlink to change your current password.
3. Change Password screen appear.

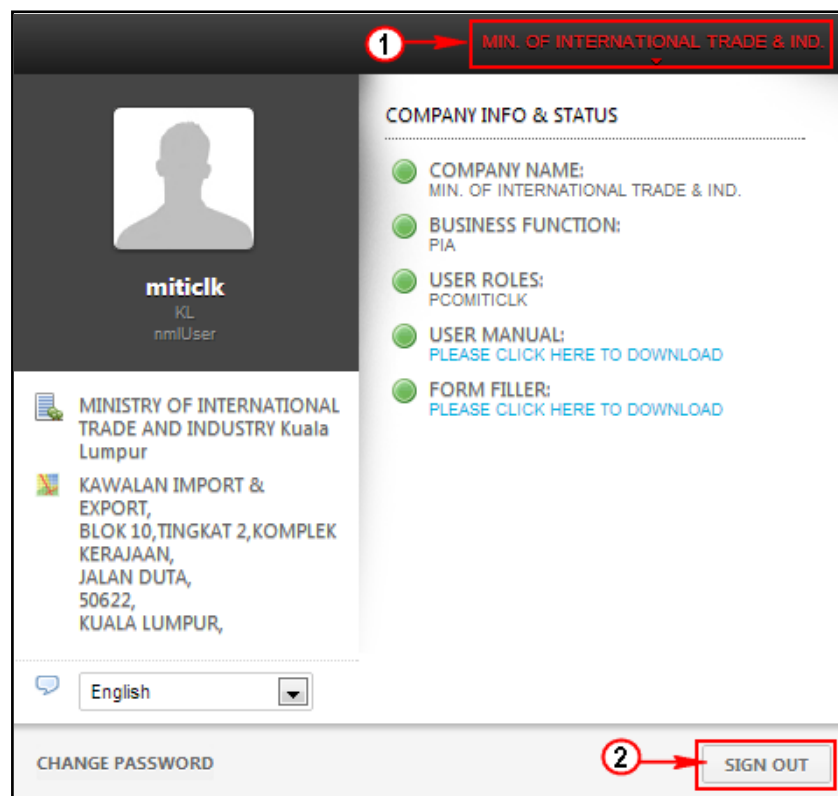
A screenshot of a 'Change Password' form. It has a red header bar with the title 'Change Password' and a close button. Below the header, there are two text input fields: 'Password' and 'Confirm Password'. The 'Password' field is highlighted with a red box and arrow labeled '4'. The 'Confirm Password' field is highlighted with a red box and arrow labeled '5'. To the right of these fields is a blue 'SUBMIT' button, highlighted with a red box and arrow labeled '6'.

4. Enter new password in the textbox
5. Re-confirm your new password.
6. Click **SUBMIT** button to submit.
7. Window pop up screen appears.

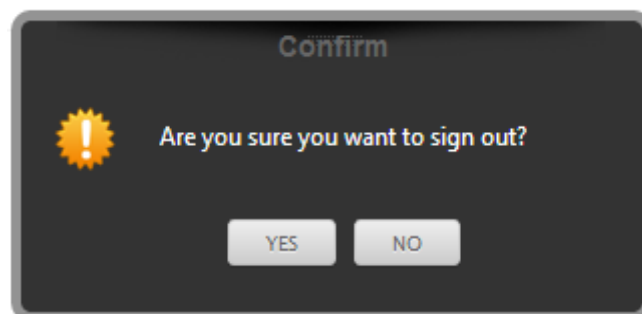


8. Click **YES** to confirm delete or Click **NO** to cancel delete.

## 2.4. Sign Out



1. Click Company Name at top of page in the right side.
2. Click  button to log out
3. Window pops up screen appear.



4. Click  to confirm delete or Click  to cancel delete.



## Section 3. Advance Search And Navigation

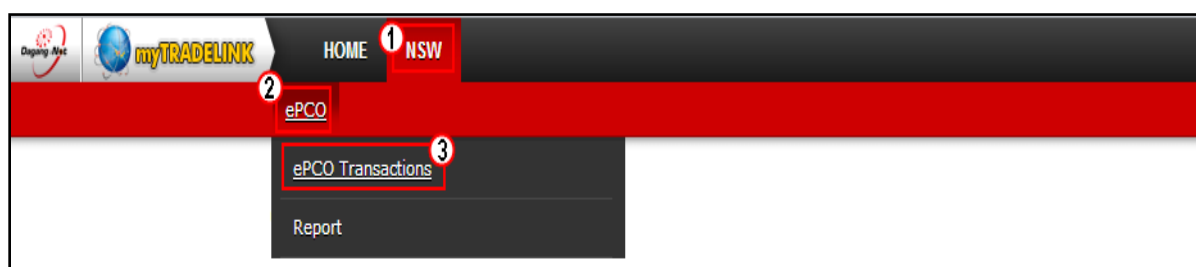
### 3.1. Advance Search

To view ePCO Transaction, please follow the steps below:

#### 3.1.1. Main Menu

The main menu above is what ePCO contains. The menu is a drop down menu and it's up to 3rd level menu. In other words, to go to ePCO Transactions page, roll mouse pointer over;

**NSW → ePCO → ePCO Transactions.**



#### Step 1

#### Main Menu



1. Click "NSW" hyperlink to select dropdown menu.
2. Click "ePCO" hyperlink to view sub menu.
3. Select "ePCO Transaction" to view the transaction.

#### 3.1.2. CA/ CAA/ CO Screen

A screenshot of the 'CA/CAA/CO Transaction' screen. The screen has a dark grey header bar with the text 'CA/CAA/CO Transaction' on the left and a 'Tips' button on the right. Below the header bar is a dark grey bar with the text 'PLEASE CLICK HERE TO SEARCH' and a red box with a red circle with the number '1' around it. Below this bar is a form with several input fields: 'Application Type' (a dropdown menu with 'Please select' as the selected option), 'Scheme' (a dropdown menu with 'Please select' as the selected option), 'Application Date (From)' (a date input field with '05-10-2012' as the selected date), 'Application Date (To)' (a date input field with '05-10-2012' as the selected date), 'Reference No.' (a text input field), 'Endorsement No.' (a text input field), 'Approved Date (From)' (a date input field), 'Approved Date (To)' (a date input field), 'Status' (a dropdown menu with 'MY TASK' as the selected option), 'Company Name' (a text input field), and 'Application ID' (a text input field). Below the form are two buttons: 'RESET' and 'SEARCH'. At the bottom of the screen is a dark grey bar with the text 'LISTING' and a red box with a red circle with the number '2' around it.

#### Step 1

#### Navigation Menu

1. Click  button to view the tabbed document.
2. Click  button to auto hide the screen.

### 3.1.3. Filter Status

PLEASE CLICK HERE TO SEARCH

Application Type ?

Scheme

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Company Name

Application ID


RESET **SEARCH**

Application Queried  
Application Ready  
Application Recommended for Approval  
Application Rejected  
Application Resubmitted  
Application Submitted  
Application Verified  
Apply for Cancellation  
Draft  
**MY TASK**

TOP

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#### Step 1 Filter Status

1. Click the drop-down menu from *Filter Status*, as above and select option available eg: MY TASK.
2. Click **SEARCH** to display search result as follows:
3. Click  dropdown Listing to view the transaction.

PLEASE CLICK HERE TO SEARCH

Application Type ?

Scheme

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Company Name

Application ID

RESET **SEARCH**

LISTING

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Trader Code	Company Name	Status	Re
<a href="#">View</a>	MIT042009021931	FCF - Form E	ACFTA	ISSUE RETRO	09/04/2009	516423P	AARHUSKARLSH	In Process	FA
<a href="#">View</a>	MIT052009027817	ATIGA - Form D	ATIGA	NORMAL	14/05/2009	473286X	INTERCOS ASIA F	Application Submitted	CF
<a href="#">View</a>	MIT102009068259	FKF - Form AK	AKFTA		12/10/2009	63112-D	EMERY OLEOCHE	Application Submitted	FA
<a href="#">View</a>	MIT012010100413	FKF - Form AK	AKFTA		13/01/2010	781769K	RECRON (MALAY	Application Submitted	FA
<a href="#">View</a>	MIT012010105389	FKF - Form AK	AKFTA	NORMAL	26/01/2010	637819V	NRS GLOBAL PA	Application Submitted	FA
<a href="#">View</a>	MIT092010202025			NORMAL	02/09/2010	661291W	PLATINUM GLOV	Application Submitted	AI
<a href="#">View</a>	MIT092010203670			NORMAL	06/09/2010	661291W	PLATINUM GLOV	Application Submitted	AI
<a href="#">View</a>	MIT102010230416			NORMAL	27/10/2010	198494-A	EM GASKET SDN	Application Submitted	AI
<a href="#">View</a>	MIT122010260669			NORMAL	27/12/2010	624258U	VIRTUOSO CHEM	Application Submitted	AI
<a href="#">View</a>	MIT012011275878	GCF - Form A	GSP	NORMAL	13/01/2011	419115-X	STEP FURNITURE	Application Checked	GS

10 Page 1 of 72 Displaying 1 to 10 of 718 items

### 3.1.4. Filter by Application Date

PLEASE CLICK HERE TO SEARCH

Application Type Please select

Scheme Please select

Reference No.

Status MY TASK x

Endorsement No.

Company Name

Application ID

Application Date (From) 05-10-2012

Application Date (To) 05-10-2012

Approved Date (From)

Approved Date (To)

Application ID

SEARCH

LISTING

#### Step 1 Filter Application Date

1. Click icon to display the Calendar.
2. Click or to navigate to the previous or next month.
3. Click or to navigate to the previous or next month.
4. Pick any date that you required. Ensure **Application Date (To)** field is later than **Application Date (From)** field.
5. Alternatively, manually enter the required dates. The format is dd/MM/yyyy.
6. Click button to view the result.

PLEASE CLICK HERE TO SEARCH

Application Type Please select

Scheme Please select

Reference No.

Status MY TASK x

Endorsement No.

Company Name

Application ID

Application Date (From) 14-10-2012

Application Date (To) 08-11-2012

Approved Date (From)

Approved Date (To)

Application ID

RESET SEARCH

LISTING

Application Date


View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Trader Code	Company Name	Status	Re
	MIT102012000632	FCN - New Cost Analysis	ACFTA	NORMAL	15/10/2012	516423P	AARHUSKARLSH	In Process	FA
	MIT102012000636	ATIGA - Form D	ATIGA	NORMAL	18/10/2012	516423P	AARHUSKARLSH	Application Submitted	CF
	MIT102012000681	FIN - New Cost Analysis	AIFTA	NORMAL	19/10/2012	516423P	AARHUSKARLSH	In Process	FA
	MIT102012000691	FUN - Cost Analysis	MAFTA	NORMAL	21/10/2012	516423P	AARHUSKARLSH	Application Submitted	FN
	MIT102012000693	ATIGA New Cost Analysis	ATIGA	NORMAL	21/10/2012	516423P	AARHUSKARLSH	Application Submitted	CF
	MIT102012000720	ATIGA - Form D	ATIGA	NORMAL	23/10/2012	516423P	AARHUSKARLSH	In Process	CF
	MIT102012000721	ATIGA - Form D	ATIGA	NORMAL	23/10/2012	516423P	AARHUSKARLSH	In Process	CF
	MIT102012000722	ATIGA - Form D	ATIGA	NORMAL	23/10/2012	516423P	AARHUSKARLSH	In Process	CF
	MIT102012000726	FIN - New Cost Analysis	AIFTA	NORMAL	24/10/2012	516423P	AARHUSKARLSH	Application Submitted	FA
	MIT102012000737	FCN - New Cost Analysis	ACFTA	NORMAL	24/10/2012	516423P	AARHUSKARLSH	Application Submitted	FA

10 Page 1 of 4 Displaying 1 to 10 of 31 items


### 3.1.5. Filter By Scheme


**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type  Please select


Reference No.


Status My Task 


Scheme  Please select


MAFTA

Company Name

Application Date (From)  

Application Date (To)  

Approved Date (From)  



Approved Date (To)  

Application ID

RESET SEARCH


LISTING

#### Step 1 Filter by Scheme


1. Click the Scheme  dropdown menu for options.
2. Choose any Scheme required Eg: MAFTA
3. Click  button to search the result.


**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type  Please select


Reference No.


Status My Task 


Scheme MAFTA 


Endorsement No.

Company Name

Application Date (From)  

Application Date (To)  

Approved Date (From)  

Approved Date (To)  





Application ID

RESET SEARCH

LISTING

Additional Brand/ Model(CAA) application is currently not available, until solution

Filter by Scheme

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MIT012013000406	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	In Process	516423P	AARHUSKARLSH	
	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	In Process	042154-T	PANASONIC SYS	
	MIT012013000629	FUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Submitted	192825A	SHIMANO COMPC	
	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	

10 Page 1 of 1 Displaying 1 to 10 of 4 items

### 3.1.6. By Application Type

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup> 1

Please select 2

Addition Cost Analysis

Certificate of Origin

**Cost Analysis**

Scheme

Please select

Application Date (From)

Application Date (To)

Endorsement No.

Approved Date (From)

Approved Date (To)


Company Name

Application ID

RESET **SEARCH** 3

#### Step 1

#### Filter by Application Type

1. Click the Application Type  dropdown menu for options.
2. Choose any Application Type required eg: **Cost Analysis**.
  - Cost Analysis (CA)
  - Certificate of Origin (CO)
  - Additional Cost Analysis (CAA)
3. Click **SEARCH** button to search the result

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup> Cost Analysis ×

Reference No.

Status

Scheme

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET **SEARCH**

**LISTING** by Application Type

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Trader Code	Company Name	Status	Re
<a href="#">View</a>	MIT082007000965I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	181070-H	CHUNGHWA PICT	In Process	GS
<a href="#">View</a>	MIT082007001270I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	222520-D	DIAYO DIE-CASTI	Application Approved	GS
<a href="#">View</a>	MIT082007001910I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	113058-H	GLOBAL TIMBERI	Application Approved	GS
<a href="#">View</a>	MIT082007003114I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	120900P	KSP MANUFACTU	Application Approved	GS
<a href="#">View</a>	MIT082007003761I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	317881-W	MOI FOODS MAL	Application Approved	GS
<a href="#">View</a>	MIT082007005486I	ATIGA New Cost Analysis	ATIGA	NORMAL	11/07/2005	117846V	SIBELCO MALAY	Application Approved	CF
<a href="#">View</a>	MIT082007006994I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	265122-K	YEW HOONG SOI	Application Approved	GS
<a href="#">View</a>	MIT082007005486I	ATIGA New Cost Analysis	ATIGA	NORMAL	11/07/2005	117846V	SIBELCO MALAY	Application Approved	CF
<a href="#">View</a>	MIT082007006994I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	265122-K	YEW HOONG SOI	Application Approved	GS
<a href="#">View</a>	MIT082007000791I	ATIGA New Cost Analysis	ATIGA	NORMAL	12/07/2005	279216-U	C & K SECURITY	Application Approved	CF
<a href="#">View</a>	MIT082007000858I	GCN - New Cost Analysis	GSP	NORMAL	12/07/2005	266271K	CARETEX APPAR	Application Approved	GS
<a href="#">View</a>	MIT082007000859I	GCN - New Cost Analysis	GSP	NORMAL	12/07/2005	266271K	CARETEX APPAR	Application Approved	GS

10 Page 1 of 3262 Displaying 1 to 10 of 32619 items

### 3.1.7. Filter By Reference No.

The Reference No. is system-generated after an application is submitted by the Trader.

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup> 1

Reference No.

Status

Scheme

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET 1 **SEARCH**

#### Step 1

#### Filter by Reference No.

1. Enter the **Reference No.** at textbox field, e.g: FMJ-FJN-W-121005-KL-000000
2. Click **SEARCH** to display search result as follows:

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup>

Reference No.

Status

Scheme

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET **SEARCH**

LISTING

Reference No. NEW


View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000579	FJN - New Cost Analysis	MJEPA	NORMAL	05/10/2012	FMJ-FJN-W-121005-KL-000000	Application Submitted	


10 Page 1 of 1 Displaying 1 to 10 of 1 items


### 3.1.8. Filter By Endorsement No.


The Endorsement No. is system-generated after an application is approved by the Approver.


PLEASE CLICK HERE TO SEARCH

Application Type  Please select


Scheme  Please select


Application Date (From) 

Application Date (To) 


Reference No. 


Endorsement No. KL-516423P-295514

Approved Date (From) 

Approved Date (To) 


Status Please select

Company Name 


Application ID 


RESET SEARCH


#### Step 1 Filter by Endorsement No.


1. Enter the *Endorsement No.* at *By Endorsement No.* text box, e.g., KL-516423P-295514
2. Click  button to display search result as follows:


PLEASE CLICK HERE TO SEARCH

Application Type  Please select


Scheme  Please select


Application Date (From) 

Application Date (To) 


Reference No. 


Endorsement No. KL-516423P-295514

Approved Date (From) 

Approved Date (To) 


Status Please select


Company Name 

Application ID 

RESET SEARCH

LISTING

Endorsement No. 

NEW 

Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date	Expiry
ATIGA	NORMAL	16/06/2012	CPT-CCF-W-120616-KL-0118	Application Approved	KL-516423P-295514	18/06/2012	18/06/2012	18/06/2012

10 Page 1 of 1 Displaying 1 to 10 of 1 items



### 3.1.9. By Approved Date

PLEASE CLICK HERE TO SEARCH

Application Type Please select

Scheme AANZFTA x

Application Date (From) 5

Application Date (To) 1

Reference No.

Endorsement No.

Approved Date (From) 3

Approved Date (To) 2

Status Please select

Company Name

Application ID

SEPTEMBER 2012

mon tue wed thu fri sat sun

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

September 04, 2012

SEARCH

LISTING

NEW

#### Step 1

#### Filter by Approved Date

1. Click icon to display the Calendar.
2. Click or to navigate to the previous or next month.
3. Click or to navigate to the previous or next month.
4. Pick any date that you required. Ensure **Application Date (To)** field is later than **Application Date (From)** field.
5. Alternatively, manually enter the required dates. The format is dd/MM/yyyy.
6. Click button to view the result.

PLEASE CLICK HERE TO SEARCH

Application Type Please select

Scheme AANZFTA x

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From) 08-05-2012

Approved Date (To) 05-10-2012

Status Please select

Company Name

Application ID

RESET SEARCH

LISTING

Filter Scheme


Filter Approved Date



Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date
AANZFTA	NORMAL	28/05/2012	FAU-FAF-W-120528-KL-000022	Application Approved	KL-2012-AANZ-22-00197	29/05/2012	29/05/2012
AANZFTA	NORMAL	13/06/2012	FAU-FAF-W-120613-KL-000003	Application Approved	KL-2012-AANZ-22-00222	14/06/2012	14/06/2012
AANZFTA	NORMAL	29/05/2012	FAU-FAF-W-120529-KL-000024	Application Approved	KL-2012-AANZ-22-00198	30/05/2012	30/05/2012


10 Page 1 of 1 Displaying 1 to 10 of 3 items





### 3.1.10. To Reset Search Data

PLEASE CLICK HERE TO SEARCH 

Application Type   
Cost Analysis 


Scheme  
AIFTA 


Application Date (From)  
22-10-2012 


Application Date (To)  
22-10-2012 

Reference No.

Endorsement No.



Approved Date (From)  
 

Approved Date (To)  
 

Status  
MY TASK 

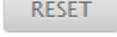
Company Name


Application ID



  **RESET** **SEARCH**


#### Step 1


#### Reset Data


1. Click  button to reset all the data in search panel.
2. Automatically all the data have been cleared.

PLEASE CLICK HERE TO SEARCH 

Application Type   
Please select 


Scheme  
Please select 


Application Date (From)  
 


Application Date (To)  
 

Reference No.

Endorsement No.

Approved Date (From)  
 

Approved Date (To)  
 

Status  
Please select 

Company Name

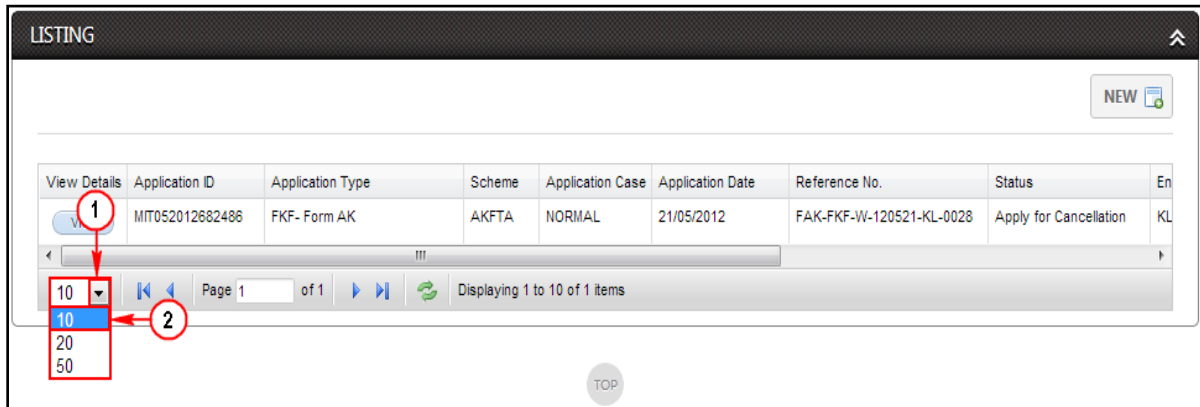
Application ID

**RESET** **SEARCH**

## 3.2. Additional Features

There are 5 additional features in *View CA / CO Transactions* screen:

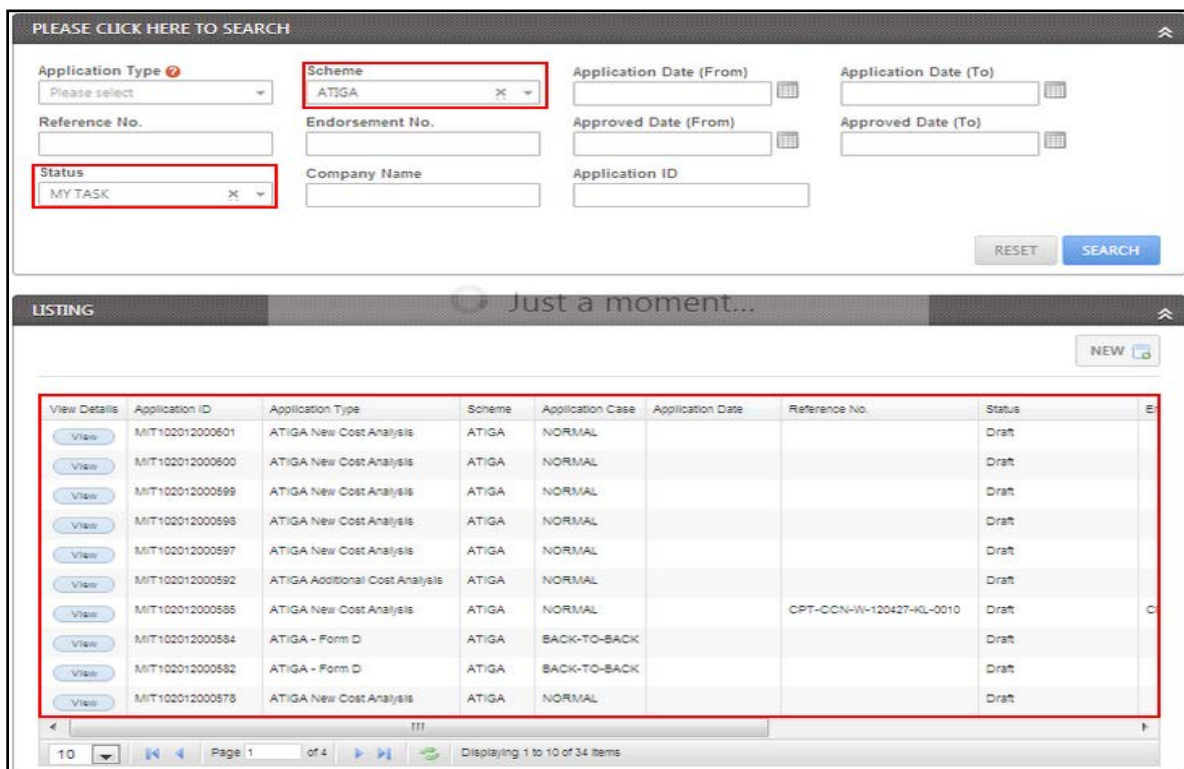
### 3.2.1. Number of transaction display



#### Step 1

#### Number of Transaction display

1. Select a number from the  drop down list box. The above transactions are searched with the following criteria:
  - Click Filter *Scheme* drop down list and select **AKFTA**
  - Click Filter *Status* drop down list and select **My Tasks**
2. Select Number of transaction display
3. Click  to display search result as follows:








### 3.2.2. Page Number Layout

LISTING								
<div>NEW</div>								
View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT092012000434	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000429	FKF- Form AK	AKFTA	EXHIBITION			Draft	
<a href="#">View</a>	MIT092012000419	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000417	ATIGA - Form D	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000413	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000403	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000400	ATIGA - Form D	ATIGA			CPT-CCF-W-120920-KL-000001	Application Queried	
<a href="#">View</a>	MIT092012000395	ATIGA Additional Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000394	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<div>10</div> <div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div></div> <div>Page 4 of 6</div> <div>Displaying 31 to 40 of 54 items</div>								

#### Step 1

#### Page Number

- The above transactions are searched with the following criteria:
  - Click Filter Scheme drop down list and select **ATIGA**.
  - Click Filter Status drop down list and select **My Tasks**.
- Click  dropdown to navigate to the early page number respectively.
- Click  dropdown to navigate to the previous number of page.
- You may enter manually number of page at textbox field.
- Click  dropdown to navigate to the next number of page.
- Click  dropdown to navigate to the last number of page.
- Click  dropdown to update the displaying page number.
- You may view the 

Displaying 31 to 40 of 56 items

 record here.

### 3.2.3. Sort transaction columns in Ascending or Descending order

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

1. The columns available in the *View Transactions* screen are:

- App. ID
- Application Type
- Application Case
- Application Date
- Trader Code
- Company Name
- Reference No.
- Trader Reference No.
- Status
- Endorsement No.

2. Each column can be sorted in ascending or descending order.

3. To view transactions in ascending/increasing order (smallest to largest/earliest to latest), click ; click to view transactions in descending/decreasing order (largest to smallest/latest to earliest).

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.
<a href="#">View</a>	MIT092012000514	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000434	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000419	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000403	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000596	FAA - Additional Brand / Model	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000607	FAN - New Cost Analysis	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012		Draft	
<a href="#">View</a>	MIT042012653420	FCF - Form E	ACFTA	NORMAL	24/04/2012		Draft	
<a href="#">View</a>	MIT012011286938	FCF - Form E	ACFTA	NORMAL	28/02/2011	FAC-FCF-W-110228-KL-0018	Application Queried	



### 3.2.4. Scroll horizontally

LISTING

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000611	FIN - New Cost Analysis	AIFTA	NORMAL			Draft	En
<a href="#">View</a>	MIT102012000608	ATIGA New Cost Analysis	ATIGA	NORMAL		CPT-CCN-W-121005-KL-000023	Draft	KL
<a href="#">View</a>	MIT102012000606	GCN - New Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000605	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000604	FKN - New Cost Analysis	AKFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000603	FPN - New Cost Analysis	MPCEPA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000602	FAN - New Cost Analysis	AANZFTA	NORMAL		FAU-FAN-W-120331-JB-000001	Draft	AA
<a href="#">View</a>	MIT102012000594	FJN - New Cost Analysis	MJEPA	NORMAL	05/10/2012	FMJ-FJN-W-121005-KL-000001	Application Submitted	
<a href="#">View</a>	MIT102012000583	ATIGA New Cost Analysis	ATIGA	NORMAL	05/10/2012	CPT-CCN-W-121005-KL-000023	Application Approved	KL
<a href="#">View</a>	MIT102012000575	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

10 Page 1 of 540 Displaying 1 to 10 of 5398 items

1. Click  arrow to view to end of raw table transaction or click  arrow to view the first line transaction.
2. You also can scroll arrow horizontally to view all the data.

LISTING

NEW

Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date	Expiry Date	Trader Ref.
			Draft					
		CPT-CCN-W-121005-KL-000023	Draft	KL-201210-CCN-192825A				
			Draft					
			Draft					
			Draft					
		FAU-FAN-W-120331-JB-000001	Draft	AANZFTA-192825A-0010				20120323-AAN
	05/10/2012	FMJ-FJN-W-121005-KL-000001	Application Submitted					
	05/10/2012	CPT-CCN-W-121005-KL-000023	Application Approved	KL-201210-CCN-192825A				
			Draft					

10 Page 1 of 540 Displaying 1 to 10 of 5398 items

### 3.2.5. Top of Page

LISTING

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000718	FCA - Additional Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000717	FFA - Additional Brand / Model	AJCEP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000716	FCN - New Cost Analysis	ACFTA	NORMAL	22/10/2012	FAC-FCN-W-121022-KL-000004	Application Submitted	
<a href="#">View</a>	MIT102012000715	FCA - Additional Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000713	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000712	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000710	ATIGA - Form D	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000709	FAA - Additional Brand / Model	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000708	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000707	GCN - New Cost Analysis	GSP	NORMAL			Draft	


10

Page 1 of 130

Displaying 1 to 10 of 130 items

TOP

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1. Click  button to go to top of page.
2. Automatically the page will directly go to top of page.

HOME

NSW

ePCO

MIN. OF INTERNATIONAL TRADE & IND.

CA/CAA/CO Transaction

Tips

PLEASE CLICK HERE TO SEARCH

Application Type

Please select

Scheme

Please select

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Please select

Company Name

Application ID

RESET

SEARCH

LISTING

TOP

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## Section 4. Verify Cost Analysis (CA)

### 4.1. Cost Analysis

MITI Verifier only can **Verify** or **Query** the CA Application after successfully received from Traders.

#### 4.1.1. View Cost Analysis

##### Step 1 View Cost Analysis

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type Cost Analysis x

Reference No.

Status My Task x

Scheme MAFTA x

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET SEARCH

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<a href="#">View</a>	MIT12013000435	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 12:34:52	Application Submitted	042154-T	PANASONIC SYS	
<a href="#">View</a>	MIT122012000377	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 20:05:58	In Process	6004		
<a href="#">View</a>	MIT122012000378	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 20:57:02	Application Submitted	336585M	SAMSUNG ELECT	
<a href="#">View</a>	MIT1012013000463	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 21:49:21	Application Submitted	192825A	SHIMANO COMPC	
<a href="#">View</a>	MIT1012013000505	FUN - Cost Analysis	MAFTA	NORMAL	03-Jan-2013 19:38:04	Application Submitted	04		
<a href="#">View</a>	MIT1012013000563	FUN - Cost Analysis	MAFTA	NORMAL	04-Jan-2013 16:11:00	Application Submitted	20		
<a href="#">View</a>	MIT1012013000620	FUN - Cost Analysis	MAFTA	NORMAL	05-Jan-2013 13:21:58	Application Submitted	516423P	AARHUSKARLSH	
<a href="#">View</a>	MIT1012013000628	FUN - Cost Analysis	MAFTA	NORMAL	06-Jan-2013 11:18:35	Application Submitted	466586-D	OPTIMAL CHEMIC	
<a href="#">View</a>	MIT1012013000514	FUN - Cost Analysis	MAFTA	NORMAL	08-Jan-2013 10:37:56	Application Resubmitted	60026		

10 Page 1 of 1 Displaying 1 to 10 of 9 items

For brief features:

No.	Features	Description
1	My Task x	All of the CO application submitted by trader will keep in MY TASK.
2	View	Click view button to preview any scheme in details.
2	In Process	Applications have not been check by Clerk yet.
3	Application Submitted	Applications have been viewed by clerk but did not process yet.
4	Application Resubmitted	Application resubmitted by traders after queries.



## Cost Analysis- MAFTA [ MITI012013000505 ]

[BACK TO MAIN](#)

### Company Details

Company Name	PANASONIC SYSTEM NETWORKS			ROC / ROB No.	042154-T						
Company Address											
Choose Branch Address											
PLO 1	KAWASAN PERINDUSTRIAN SENAI			KB NO. 104							
Postcode	81400		City	SENAI		State		Country	Malaysia		
Telephone No. (Mobile)			Telephone No. (Office)			Fax No.			Email		
Trader Reference No.											

### Finished Product

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	PANASONIC SYSTEM N	<a href="#">View</a>	<a href="#">Click Here</a>

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the FOB 100% requirement

### Attached Document

Action	Document Name
<a href="#">View</a>	Products_Photo_f_Catalogue.pdf
<a href="#">View</a>	Products_processing_flow_chart.pdf

### Authorised Applicant

Applicant Name	Applicant Designation	Applicant IC/Passport	Action
dfgfg	dffdh	3466364366	

### Declaration Details

#### Preferred Branch of Application Processing

Kuala Lumpur

#### Declaration Details

Name	Designation	IC / Passport No.	Telephone No.
fhf	dffdh	456464	4554
Email	Date	Trader Remarks	
kumaresan@dagangnet.com	03-Jan-2013 19:38:04	5453455	

I hereby certify that percentage value materials / component or non-component or non-determined origin used as a proportion is a stated in the cost analysis. It is hereby declared that the particulars given are true and complete

#### LETTER OF INDEMNITY (FORMAL UNDERTAKING)

☒ In consideration of the Ministry of International Trade and Industry from time to time granting or certifying Certificate of Origin or other documents, I / we hereby agree to accept and be bound by the Standard Rules for the issue of Certificate Of Origin, etc in force at the time of certification, of which I / we confirm having received a copy. Further that I / we will at all times keep the issuing body and its officials indemnified against any claims or demands whatsoever which may at any time be made against them, or any of them by reason of any fault, defect, omission or inaccuracy in the content of the Certificates or other documents, or in the manner of their issue, this indemnity being subjected to all statutory provisions to the contrary. In the event of requests which stem from a legitimate enquiry from someone in possession of statutory authority, e.g. Police, Inland Revenue & Customs or officials acting with authority of a Court Order, I / we hereby permit the issuing Body to allow direct access, under the power of statutory authority, to such commercial information as may be required as part of the enquiry.

### Transaction View

Date	Time	Action	Response Description	Reject Description	User Type	Response From
03/01/2013	07:38:04	Application Submitted			TRADER USER	AZHARI ISRAPIL

### Recommendation

Type of Update  
Choose Type

Remarks / Query

[UPDATE](#)

Status  
Application Submitted

[UPDATE](#)



## Step 2

## View Finished Product

Finished Product

New

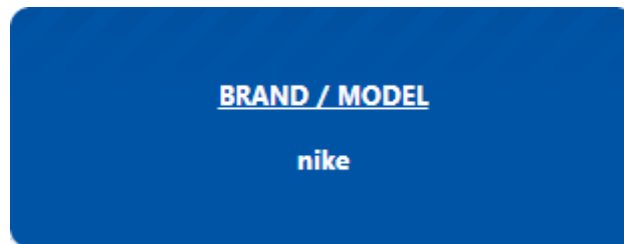
Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FP	Horses	010110100	UNIT	<div>View</div>	PANASONIC SYSTEM N	<div>View</div>	<div>Click Here</div>

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the FOB 100% requirement

1. Click 

View

 button to view Brands details.



2. As you can see the pop up result will appear at center of page.
3. Click 

View

 button at Raw Material to view finish product.

### a. Finish Product Screen

Cost Analysis- MAFTA [ MITI012013000505 ]

BACK TO MAIN

Finished Product - FMA-FUN-FP-130103-000005

Back

Finished Product

Raw Material

Tariff Code

010110100

Tariff Description

Horses

Tariff UOM

UNIT

Finished Product Ref ID

Brand / Model

nike

Importing Country

AUSTRALIA

Manufacturer ROB / ROC No.

042154-t

Manufacturer

PANASONIC SYSTEM NETWORKS

Address

PLO 1, KAWASAN PERINDUSTRIAL

KB NO 104, 81400 SENAI,

Post Code

81400

City

MUAR

State

JOHOR

Country

MALAYSIA

Contact Person

MOHD HATTA BIN IBRAHIM

Email

mhata@my.panasonic.com

Telephone No.

019-7795170

Fax No.

07-5993759

UPDATE

## b. Raw Material

**Cost Analysis- MAFTA [ MITI012013000505 ]**

[BACK TO MAIN](#)

Finished Product - FMA-FUN-FP-130103-000005

[Back](#) [Finished Product](#) [Raw Material](#) <sup>b</sup>

Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%	Attached
M	Description of Raw	LOCAL	0101290000	Supplier	33333	LOCAL	200.0000	100.0000	<a href="#">View File</a>

Sub Total - Local 200.0000 100.0000

Sub Total - Asean 0.0000 0.0000

Sub Total - Imported 0.0000 0.0000

Sub Total - Australia 0.0000 0.0000

Sub Total 200.0000 100.0000

	Value	%
Total Material Cost (Local, ASEAN & Imported)	200.0000	100.0000
Labour Cost	0.0000	0.0000
Overhead Cost (Direct + Indirect)	0.0000	0.0000
Others Cost (If Available)	0.0000	0.0000
Total Product Cost	200.0000	100.0000
Profit	0.0000	0.0000
FOB Price	200.0000	100.0000

Remarks

Local - Raw material obtained from local company or manufacturer|Imported- Raw material obtained from the Importation from Non-ASEAN countries|ASEAN- Raw material obtained from the Importation from ASEAN countries using Form MAFTA or declaration of origin; (Brunei,Indonesia,Philippines,Singapore,Thailand,Vietnam,Laos,Myanmar,Cambodia)

[UPDATE](#)

i. Click [View File](#) to view attached file.

Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%	Attached
M	Description of Raw	LOCAL	0101290000	Supplier	33333	LOCAL	200.0000	100.0000	<a href="#">View File</a> <sup>ii</sup>

ii. Upload Document appear to view.

**Upload Document**

Invoice.pdf

Importing\_Country\_CO.pdf

Notes

- The maximum file size for uploads is **2 MB**
- Attachments with following file extensions are supported (.gif, .jpg, .jpeg, .tif, .pdf, .doc, .docx, .xls, .xlsx)

iii. May view / download attach by click at the hyperlink.

iv. Click [Back](#) to go back to Main Screen.

Finished Product

New

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	PANASONIC SYSTEM N	<a href="#">View</a>	<a href="#">Click Here</a>

5

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
<div> <div>▼</div> <div> WO PE RVC x% CTH PSR(CTQ) PSR(RVC) </div> </div>	100	AUSTRALIA	<div> <div>▼</div> <div> Suggest to Verify Suggest to Verify Suggest to Rejected </div> </div>	

have 5 finished products added  
not fulfill the FOB 100% requirement

4. Click [Click Here](#) button to view Action.
5. The new table appear at below to show the status.
6. You may refer at Verify section.

### Step 3 View Attachment

Attached Document

[VIEW DOCUMENT](#)

b

Action	Document Name
<a href="#">View</a>	Products_Photo_/_Catalogue.pdf
<a href="#">View</a>	Products_processing_flow_chart.pdf

- a. Click [VIEW DOCUMENT](#) button to view the document.
  - i. Upload document screens appear to preview the attachment.

Upload Document

Products\_processing\_flow\_chart.pdf

Products\_Photo\_/\_Catalogue.pdf

Notes

- The maximum file size for uploads is 2 MB
- Attachments with following file extensions are supported (.gif, .jpg, .jpeg, .tif, .pdf, .doc, .docx, .xls, .xlsx)

- ii. May view / download attach by click at the hyperlink.
- b. Click [View](#) button to view the document.
  - i. New tab screen appear to preview the attachment.

## Step 4

## Transaction View

Transaction View						
Date	Time	Action	Response Description	Reject Description	User Type	Response From
02/01/2013	12:34:52	Application Submitted			TRADER USER	AZHARI ISRAPIL

1. You may view transaction of application.

## 4.2. Verify Cost Analysis (CA)

### Step 1

### To verify CA Application

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type **Cost Analysis** 1 Scheme **MAFTA** 2

Reference No. Endorsement No. Application Date (From) Application Date (To)

Status **My Task** 3 Company Name Application ID

RESET **SEARCH** 4

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<a href="#">View</a>	MIT012013000435	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 12:34:52	Application Submitted	042154-T	PANASONIC SYS	
<a href="#">View</a>	MIT122012000378	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 20:57:02	Application Submitted	336585M	SAMSUNG ELECT	
<a href="#">View</a>	MIT012013000463	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 21:49:21	Application Submitted	192825A	SHIMANO COMPC	
<a href="#">View</a>	MIT012013000505	FUN - Cost Analysis	MAFTA	NORMAL	03-Jan-2013 19:38:04	In Process	042154-T	PANASONIC SYS	
<a href="#">View</a>	MIT012013000563	FUN - Cost Analysis	MAFTA	NORMAL	04-Jan-2013 16:11:00	Application Submitted	204396-X	WEAR SAFE (MA	
<a href="#">View</a>	MIT012013000620	FUN - Cost Analysis	MAFTA	NORMAL	05-Jan-2013 13:21:59	Application Submitted	516423P	AARHUSKARLSH	
<a href="#">View</a>	MIT012013000628	FUN - Cost Analysis	MAFTA	NORMAL	06-Jan-2013 11:18:35	Application Submitted	466586-D	OPTIMAL CHEMIC	
<a href="#">View</a>	MIT012013000620	FUN - Cost Analysis	MAFTA	NORMAL	05-Jan-2013 13:21:59	Application Submitted	516423P	AARHUSKARLSH	
<a href="#">View</a>	MIT012013000628	FUN - Cost Analysis	MAFTA	NORMAL	06-Jan-2013 11:18:35	Application Submitted	466586-D	OPTIMAL CHEMIC	
<a href="#">View</a>	MIT012013000637	FUN - Cost Analysis	MAFTA	NORMAL	15-Jan-2013 17:18:22	Application Submitted	080474V	PETRONAS CHEM	

10 Page 1 of 1 Displaying 1 to 10 of 8 items

1. Click filter Application Type dropdown to select **Cost Analysis**.
2. Click filter Scheme dropdown to select **MAFTA**
3. Click filter Status dropdown to select **My Task**
4. Click **SEARCH** button to view results.
5. Click **View** button to view the application.
6. You may check new application by "In process" Status.

## Step 2 Views the Cost Analysis

**Cost Analysis- MAFTA [ MITI012013000463 ]**

[BACK TO MAIN](#)

**Company Details**

Company Name

SHIMANO COMPONENTS (MALA)

ROC / ROB No.

192825A

**Finished Product**

Click here to view brand

Click here to view action

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FI	--Pure-bred breeding a	010121000	UNIT	View	SHIMANO COMPONEN	View	Click Here

Note : 1 application can only have 5 finished products added

Item highlighted in red does not fulfill the FOB 100% requirement

Click here to view finish product & raw material

**Attached Document**

Click here to view document

VIEW DOCUMENT

Action	Document Name
View	Products_Photo_/_Catalogue.xlsx
View	Products_processing_flow_chart.xlsx

**Transaction View**

Date	Time	Action	Response Description	Reject Description	User Type	Response From
02/01/2013	09:49:21	Application Submitted			TRADER USER	shimano

**Recommendation**

Type of Update

Choose Type

Remarks / Query

Update to verify or Query

UPDATE

Status

Application Submitted

UPDATE

### Step 3

### Finish Product – View Action

Finished Product

New

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FI	--Pure-bred breeding a	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONEN	<a href="#">View</a>	<a href="#">Click Here</a>

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the FOB 100% requirement

1. Click [View](#) button to view the action
2. Automatically Origin criteria section is appear below of the action table;

Finished Product

New

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FI	Horses	010110100	UNIT	<a href="#">View</a>	PANASONIC SYSTEM N	<a href="#">View</a>	<a href="#">Click Here</a>

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
WO	100	AUSTRALIA	Suggest to Verify	
WO			Suggest to Verify	
POM			Suggest to Rejected	
PS				

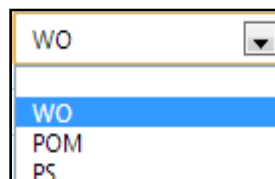
Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the FOB 100% requirement

#### a. Select Origin Criteria

##### Note:

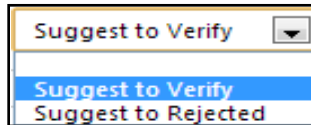
- **WO:** Wholly obtained good
- **POM:** Goods produces entirely from originating materials only
- **PS:** Goods produced from non-originating materials and satisfy the applicable product specific rules of origin requirements as listed in the MAFTA Regulations.

- i. Click  button to select Origin Criteria as follow;



**b. Select status**

- i. Click  button to select status;

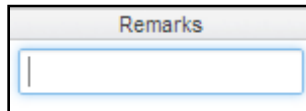


**Note:**

- Approve – approve the details in a particular finished product.
- Reject – reject the details in a particular finished product.


**c. Enter Remarks**

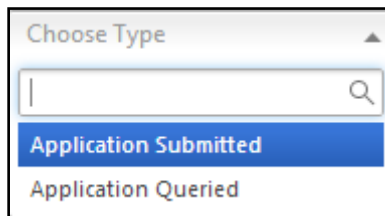
- i. Remarks text box is mandatory if Status is Suggest to Rejected as follows:



**Step 4 Recommendation**



1. Click  dropdown to select **Application Submitted**.



2. Once click Application Submitted, the screen will automatically change to accept.

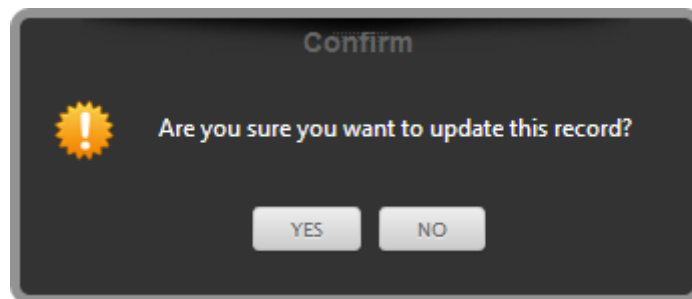
Recommendation

Type of Update  
Application Submitted

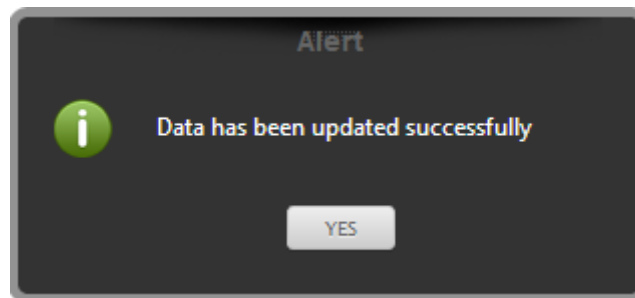
Remarks / Query

VERIFY

3. It's Compulsory to enter **Remarks / Query** field.
4. Click **VERIFY** button to update application
5. Pop up screen automatically appear.



6. Click **YES** button to update this record or click **NO** button to cancel.
7. Pop up screen automatically appear.



8. Click **YES** button to proceed.





## Step 5


## Check Status of application



The CA application status has been updated from 'Application Submitted' to 'Application Verified'.


**CA/CAA/CO Transaction**


PLEASE CLICK HERE TO SEARCH


Application Type  **Cost Analysis** 


Reference No. 


Status  **Application Verified** 


Scheme  Please select


Endorsement No. 


Company Name 

Application Date (From) 

Application Date (To) 

Approved Date (From) 



Approved Date (To) 

Application ID  MITI012013000463





RESET **SEARCH**




**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution.

Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
MITI012013000463	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 21:49:21	Application Verified	192825A	SHIMANO COMPC	

10   Page 1 of 1   Displaying 1 to 10 of 1 items

1. Click filter Application Type  dropdown to select **Cost Analysis**.
2. Click filter Status  dropdown to select **Application Verified**.
3. Click filter Application ID  dropdown to quick find the application.
4. Click **SEARCH** button to view results.
5. Click **View** button to view the application.
6. At *Transaction Details*, the transaction displays the actions involved as follows:

**Transaction View**


Date	Time	Action	Response Description	Reject Description	User Type	Response From
02/01/2013	09:49:21	Application Submitted			TRADER USER	shimano
16/01/2013	05:26:52	Application Verified	accept		MITI VERIFIER	dnt- ver


## 4.3. Query Cost Analysis (CA)


### Step 1 To Query CA Application

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

1 Application Type  Cost Analysis

3 Scheme  MAFTA

2 Reference No.  My Task

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)













Approved Date (To)

Application ID





RESET **SEARCH**

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View 	Application ID	Application Type	Scheme	Application Case	Application Date	Status 	Trader Code	Company Name	En
	MIT012013000435	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 12:34:52	Application Submitted	042154-T	PANASONIC SYS	
	MIT122012000378	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 20:57:02	In Process	336585M	SAMSUNG ELECT	
	MIT012013000505	FUN - Cost Analysis	MAFTA	NORMAL	03-Jan-2013 19:38:04	In Process	042154-T	PANASONIC SYS	
	MIT012013000563	FUN - Cost Analysis	MAFTA	NORMAL	04-Jan-2013 16:11:00	Application Submitted	204396-X	WEAR SAFE (MA	
	MIT012013000620	FUN - Cost Analysis	MAFTA	NORMAL	05-Jan-2013 13:21:59	Application Submitted	516423P	AARHUSKARLSH	
	MIT012013000628	FUN - Cost Analysis	MAFTA	NORMAL	06-Jan-2013 11:18:35	Application Submitted	466586-D	OPTIMAL CHEMIC	
	MIT012013000637	FUN - Cost Analysis	MAFTA	NORMAL	15-Jan-2013 17:18:22	Application Submitted	080474V	PETRONAS CHEM	
	MIT012013000628	FUN - Cost Analysis	MAFTA	NORMAL	06-Jan-2013 11:18:35	Application Submitted	466586-U	OPTIMAL CHEMIC	
	MIT012013000637	FUN - Cost Analysis	MAFTA	NORMAL	15-Jan-2013 17:18:22	Application Submitted	080474V	PETRONAS CHEM	
	MIT012013000638	FUN - Cost Analysis	MAFTA	NORMAL	16-Jan-2013 18:13:29	Application Submitted	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 8 items

1. Click filter Application Type  dropdown to select **Cost Analysis**.
2. Click filter Status  dropdown to select **My Task**.
3. Click filter Scheme  dropdown to select **MAFTA**.
4. Click **SEARCH** button to view results.
5. Click  button to view the application.
6. You may check new application by "In process" Status.

## Step 2 Views the Certificate Of Origin.

**Certificate of Origin- MAFTA [ MIT012013000406 ]**
  
[BACK TO MAIN](#)

**Company Details**
  

Company Name	ROC / ROB No.
AARHUSKARLSHAMN ASIA-PACIF	516423P

**Finished Product**
  

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	cikmatnor	<a href="#">View</a>	<a href="#">View</a>

**Attached Document**
  

Action	Document Name
<a href="#">View</a>	Bill_of_Lading/Airway_Bill.JPG
<a href="#">View</a>	Customs_Declaration_Form_(K2).JPG
<a href="#">View</a>	Invoice.JPG

**Transaction Type**
  
☐ Third Party Invoicing
 ☒ Accumulation
 ☒ De Minimis
 ☐ Issue Retroactively

**Transaction View**
  

Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	11:23:36	Application Submitted			TRADER USER

**Recommendation**
  

Type of Update  
 Choose Type

Remarks / Query

[UPDATE](#)

Status  
 Application Submitted
 [UPDATE](#)

### Step 3

### Finish Product – View Action

Finished Product

New

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FI	--Pure-bred breeding a	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONEN	<a href="#">View</a>	<a href="#">Click Here</a>

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the FOB 100% requirement

1. Click [View](#) button to view the action
2. Automatically Origin criteria section is appear below of the action table;

Finished Product

New

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FI	Horses	010110100	UNIT	<a href="#">View</a>	PANASONIC SYSTEM N	<a href="#">View</a>	<a href="#">Click Here</a>

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
WO	100	AUSTRALIA	Suggest to Verify	
WO			Suggest to Verify	
POM			Suggest to Rejected	
PS				

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the FOB 100% requirement

#### a. Select Origin Criteria

##### Note:

- **WO:** Wholly obtained good
- **POM:** Goods produces entirely from originating materials only
- **PS:** Goods produced from non-originating materials and satisfy the applicable product specific rules of origin requirements as listed in the MAFTA Regulations.

- i. Click  button to select Origin Criteria as follow;

WO

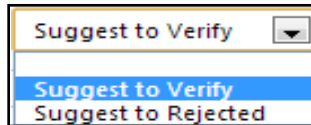
WO

POM

PS

**b. Select status**

- i. Click  button to select status;

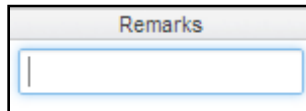


**Note:**


- **Approve** – approve the details in a particular finished product.
- **Reject** – reject the details in a particular finished product.


**c. Enter Remarks**

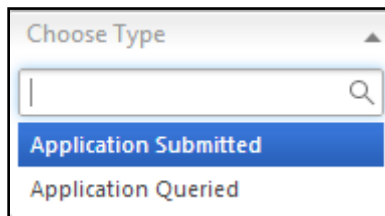
- i. Remarks text box is mandatory if Status is Suggest to Rejected as follows:



**Step 4 Recommendation**



1. Click  dropdown to select **Application Query**.



2. Once click Application Query, the screen will automatically change to query.

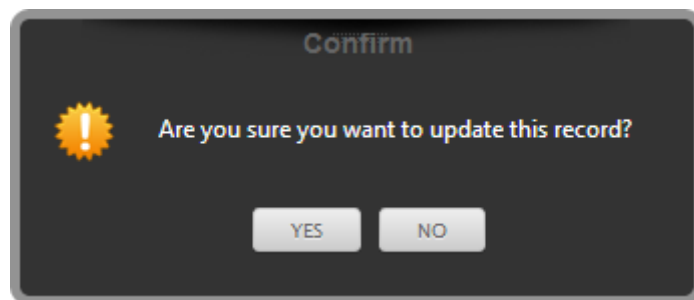
Recommendation

Type of Update  
Application Queried

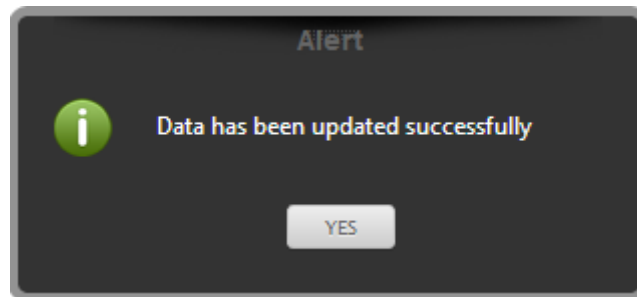
Remarks / Query

QUERY

3. It's Compulsory to enter **Remarks / Query** field.
4. Click **QUERY** button to update application
5. Pop up screen automatically appear.



6. Click **YES** button to update this record or click **NO** button to cancel.
7. Pop up screen automatically appear.



8. Click **YES** button to proceed.

## Step 5

## Check Status of application

The CA application status has been updated from '**Application Submitted**' to '**Application Queried**'.

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

1 Application Type Cost Analysis x

2 Reference No.

3 Application ID MITI012013000638

4 SEARCH

5 View

LISTING

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MITI012013000638	FUN - Cost Analysis	MAFTA	NORMAL	16-Jan-2013 18:13:29	Application Queried	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 1 items

1. Click filter Application Type dropdown to select **Cost Analysis**.
2. Click filter Status dropdown to select **Application Queried**.
3. Click filter Application ID dropdown to quick find the application.
4. Click button to view results.
5. Click button to view the application.
6. At *Transaction view*, the transaction displays the actions involved as follows:

**Transaction View**

Date	Time	Action	Response Description	Reject Description	User Type	Response From
16/01/2013	06:13:29	Application Submitted			TRADER USER	shimano
17/01/2013	11:43:29	Application Queried	query		MITI VERIFIER	dnt- ver


## 4.4. Resubmitted Cost Analysis (CA)


Resubmitted application occurs after Trader resubmitted a queried CA application.


### Step 1 To Resubmitted CA Application

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

1 Application Type  Cost Analysis x

2 Status  Application Resubmitted x

3 Scheme  MAFTA x

Application Date (From) Application Date (To)

Approved Date (From) Approved Date (To)




Reference No. Endorsement No. Application ID

Company Name




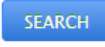
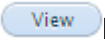
RESET SEARCH

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MIT122012000377	FUN - Cost Analysis	MAFTA	NORMAL	02-Jan-2013 20:05:59	Application Resubmitted	5005	DAGANGNET LM	
	MIT1012013000514	FUN - Cost Analysis	MAFTA	NORMAL	08-Jan-2013 10:37:56	Application Resubmitted	192825A	SHIMANO COMPC	
	MIT1012013000638	FUN - Cost Analysis	MAFTA	NORMAL	17-Jan-2013 14:55:59	Application Resubmitted	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 3 items

1. Click filter Application Type  dropdown to select **Cost Analysis**.
2. Click filter Status  dropdown to select **Application Resubmitted**.
3. Click filter Scheme  dropdown to select **MAFTA**.
4. Click  button to view results.
5. Click  button to view the application.



[BACK TO MAIN](#)

### Company Details ▼

<b>Company Name</b> <input type="text" value="SHIMANO COMPONENTS (MALA)"/>	<b>ROC / ROB No.</b> <input type="text" value="192825A"/>		
<b>Company Address</b>			
<input type="text" value="Choose Branch Address"/>			
<input type="text" value="LOT 4550, LORONG A-16"/>	<input type="text" value="PEKAN NANAS"/>	<input type="text" value="81500, JOHOR"/>	
<b>Postcode</b> <input type="text" value="81500"/>	<b>City</b> <input type="text" value="PONTIAN"/>	<b>State</b> <input type="text" value="JOHOR"/>	<b>Country</b> <input type="text" value="Malaysia"/>
<b>Telephone No. (Mobile)</b> <input type="text" value="07-6896062"/>	<b>Telephone No. (Office)</b> <input type="text" value="07-6991599"/>	<b>Fax No.</b> <input type="text" value="07-6896391"/>	<b>Email</b> <input type="text" value="901140@sem.shimano.com.sg"/>
<b>Trader Reference No.</b> <input type="text"/>			

### Finished Product ▼

New

Finished Product ID	Tariff Description	Tariff Code	Unit	Brands	Manufacturer	Raw Material	Action
FMA-FUN-FI	--Pure-bred breeding ai	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONEN	<a href="#">View</a>	<a href="#">Click Here</a>

Note : 1 application can only have 5 finished products added  
Item highlighted in red does not fulfill the FOB 100% requirement

### Transaction View ▼

Date	Time	Action	Response Description	Reject Description	User Type	Response From
16/01/2013	06:13:29	Application Submitted			TRADER USER	shimano
17/01/2013	11:43:29	Application Queried	query		MITI VERIFIER	dnt-ver
17/01/2013	02:55:59	Application Resubmitted			TRADER USER	shimano

### Recommendation ▼

<b>Effective Date</b> <input type="text" value="17-01-2013"/>	<b>Expiry Date</b> <input type="text" value="16-01-2015"/>	<b>Type of Update</b> <input type="text" value="Choose Type"/>
<b>Remarks / Query</b> <div style="border: 1px solid #ccc; height: 40px;"></div>		
<input type="button" value="UPDATE"/>		

**Status**

- 

## Step 2

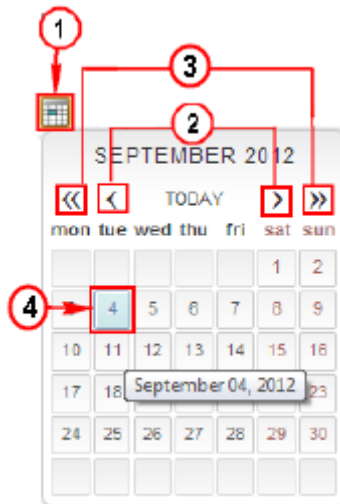
## Recommendations for Verify / Query






The screenshot shows a web form titled "Recommendation". It contains the following fields and controls:

- Effective Date:** A text box containing "17-01-2013" with a calendar icon to its right. An arrow labeled 'a' points to this icon.
- Expiry Date:** A text box containing "16-01-2015".
- Remarks / Query:** A large text area for input.
- Type of Update:** A dropdown menu with "Choose Type" as the selected option. Below the dropdown, two options are visible: "Application Verified" (highlighted in blue) and "Application Queried". An arrow labeled 'b' points to this dropdown.
- UPDATE:** A blue button at the bottom left. An arrow labeled 'd' points to this button.

Red lines and arrows connect the annotations: 'a' points to the calendar icon, 'b' points to the dropdown, 'c' points to the Remarks/Query area, and 'd' points to the UPDATE button.

### a. Effective Date



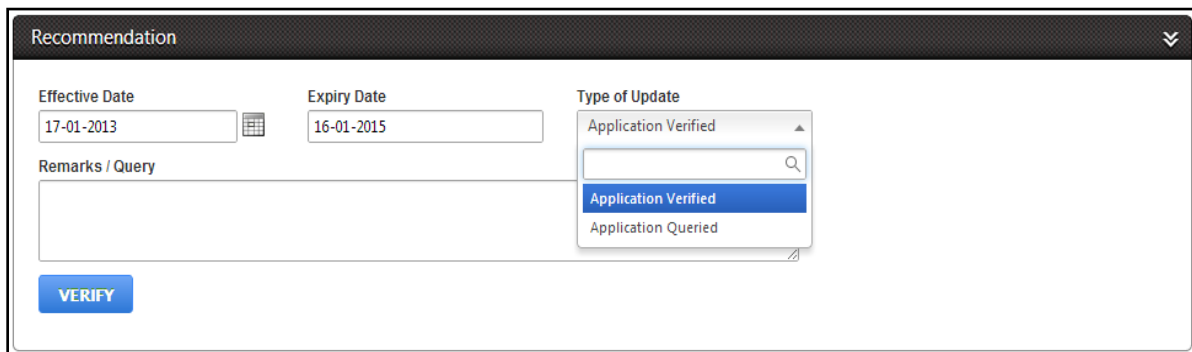
1. Click icon  to display the Calendar.
2. Click  or  to navigate to the previous or next month.
3. Click  or  to navigate to the previous or next month.
4. Pick any date that you required.


This screenshot shows the "Effective Date" and "Expiry Date" fields from the form. The "Effective Date" field contains "17-01-2013" and has a calendar icon to its right. The "Expiry Date" field contains "16-01-2015".

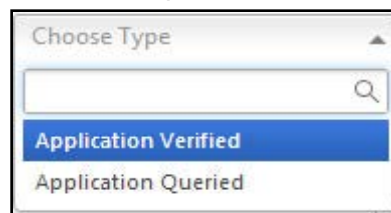
5. Expiry Date will automatically adjust the date to expire in 2 years.


**Note:** Expiry date only for 2 years

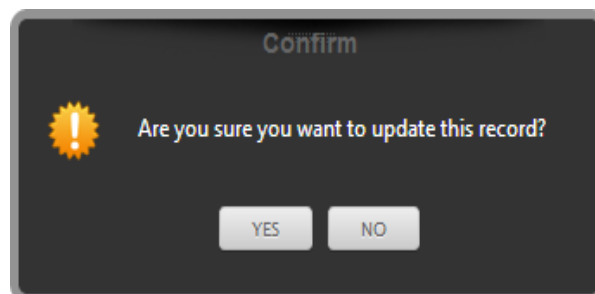
**b. Verify CA**





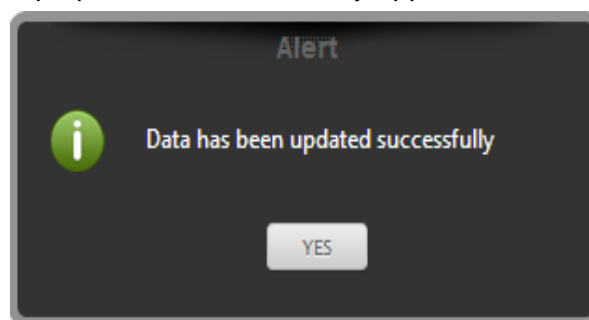
1. Click  dropdown to select **Application Verified**.



2. Once click Application Verified, the screen will automatically change to verified.
3. It's Compulsory to enter **Remarks / Query** field.
4. Click  button to update application
5. Pop up screen automatically appear.



6. Click  button to update this record or click  button to cancel.
7. Pop up screen automatically appear.



8. Click  button to proceed.

## Section 5. Verify Certificate Of Origin (CO)

### 5.1. Certificate of Origin

MITI Verifier only can **Query**, **Rejected** and **approved** the CA Application after successfully received from Clerk.

#### 5.1.1. View Certificate Of Origin

##### Step 1 View Certificate Of Origin

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type Certificate of Origin x

Reference No.

Status My Task x

Scheme MAFTA x

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET SEARCH

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<a href="#">View</a>	MITI012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	Application Submitted	04244		
<a href="#">View</a>	MITI012013000449	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 21:06:07	In Process	192825A	SHIMANO COMPC	
<a href="#">View</a>	MITI012013000502	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 17:50:42	Application Checked	042154-T	PANASONIC SYS	
<a href="#">View</a>	MITI012013000507	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 18:30:15	Application Checked	516423P	AARHUSKARLSH	
<a href="#">View</a>	MITI012013000508	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 20:43:23	Application Checked	516423P	AARHUSKARLSH	
<a href="#">View</a>	MITI012013000578	FUF - Form MAFTA	MAFTA	THIRD COUNTRY	04-Jan-2013 16:44:23	Application Checked	204		
<a href="#">View</a>	MITI012013000600	FUF - Form MAFTA	MAFTA	NORMAL	04-Jan-2013 16:57:08	Application Checked	167681-D	SUBUR TIASA PL	
<a href="#">View</a>	MITI012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	
<a href="#">View</a>	MITI012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	In Process			

10 Page 1 of 1 Displaying 1 to 10 of 9 items

For brief features:

No.	Features	Description
1	My Task x	All of the CO application submitted by trader will keep in MY TASK.
2	View	Click view button to preview any scheme in details.
2	In Process	Applications have not been check by Verifier yet.
3	Application Submitted	Applications have been submitted by trader
4	Application Checked	Application have been check by clerk.

## Certificate of Origin- MAFTA [ MITI012013000502 ]

[BACK TO MAIN](#)

### Company Details

Company Name

PANASONIC SYSTEM NETWORKS

ROC / ROB No.

042154-T

### Finished Product

[New](#)

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	PANASONIC SYSTEM N	<a href="#">View</a>	<a href="#">View</a>

### Attached Document

[VIEW DOCUMENT](#)

Action	Document Name
<a href="#">View</a>	Customs_Declaration_Form_(K2).pdf
<a href="#">View</a>	Invoice.pdf
<a href="#">View</a>	Bill_of_Lading/Airway_Bill.pdf

### Transaction View

Date	Time	Action	Response Desc.	Reject Desc.	User Type
03/01/2013	05:50:42	Application Submitted			TRADER USER
05/01/2013	02:00:51	Application Checked			MITI CLERK

### Recommendation

Effective Date	Expiry Date	Type of Update
<input type="text" value="18-01-2013"/>	<input type="text" value="17-01-2015"/>	<input type="text" value="Choose Type"/>
Remarks / Query		
<input type="text"/>		
<a href="#">UPDATE</a>		

Status

Application Checked

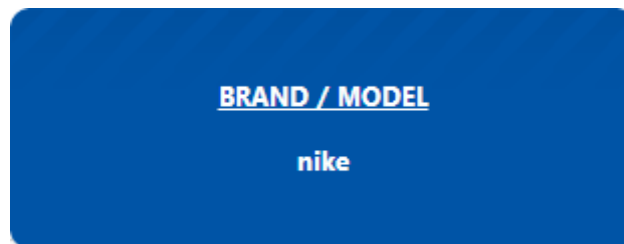
[UPDATE](#)

## Step 2

## View Finished Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FP	Horses	010110100	UNIT	<a href="#">View</a>	PANASONIC SYSTEM N	<a href="#">View</a>	<a href="#">View</a>

1. Click [View](#) button to view Brands details.



2. As you can see the pop up result will appear at center of page.
3. Click [View](#) button at Raw Material to view finish product.

### a. Finish Product Screen

**Certificate of Origin- MAFTA [ MITI012013000629 ]**

[BACK TO MAIN](#)

Finished Product - FMA-FUN-FP-121231-000085

[Back](#) [Finished Product](#) [Raw Material](#)

Tariff Code: 010121000 Tariff Desc: --Pure-bred breeding animals assf Tariff UOM: UNT Finished Product Ref ID:

Origin Criteria: WO

Brand / Model: Brand 1

Approved Importing Country: AUSTRALIA

Applied Importing Country: AUSTRALIA

Importing Country - HS Code: 122 Unit of Measurement (UOM): ANN - YEAR FOB Value (MYR): 676

Other FOB Value: 123 Other FOB (Foreign Currency): AUD - AUDOLLAR

Manufacturer ROB / ROC No.: 192825A Manufacturer: SHIMANO COMPONENTS (M) SDI

## b. Raw Material

### Certificate of Origin- MAFTA [ MITI012013000629 ]

[BACK TO MAIN](#)

Finished Product - FMA-FUN-FP-121231-000085

[Back](#) [Finished Product](#) [Raw Material](#)

Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%
F	ANGLE	CHINA	392690990	NANJING SPA	OIIN121018	IMPORTED	10.1860	28.4732
F	ANGLE COUPLER FE/I	CHINA	740200000	NANJING SPA	OIIN121018	IMPORTED	10.1860	28.4732
F	CHANNEL 55 X 36.5 R	VIETNAM	0101900000	NANJING SPA	OIIN121018	ASEAN	12.4910	34.9164
F	CHANNEL COVER CL	AUSTRALIA	392690990	NANJING SPA	OIIN121018	AUSTRALIA	2.5570	7.1476
F	CLIP RUNG SMARTLC	MALAYSIA	4001101100	SOLAR MOUL	SM-1371	LOCAL	0.3540	0.9895

Sub Total - Local

0.3540 0.9895

Sub Total - Asean

12.4910 34.9164

Sub Total - Imported

20.3720 56.9464

Sub Total - Australia

2.5570 7.1476

Sub Total

35.7740 99.9999

	Value	%
Total Material Cost (Local, ASEAN & Imported)	35.7740	99.9999
Labour Cost	23.0000	2.5562
Overhead Cost (Direct + Indirect)	34.0000	3.7787
Others Cost (If Available)	464.0000	51.5685
Total Product Cost	556.7740	157.9033
Profit	343.0000	38.1207
FOB Price	899.7740	196.0240

#### Remarks

Local - Raw material obtained from local company or manufacturer

Imported- Raw material obtained from the Importation from Non-ASEAN countries

ASEAN- Raw material obtained from the Importation from ASEAN countries using Form MAFTA or declaration of origin; (Brunei, Indonesia, Philippines, Singapore, Thailand, Vietnam, Laos, Myanmar, Cambodia)

i. Click [Back](#) to go back to Main Screen.



**Finished Product**

New

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-F	Horses	010110100	UNIT	<a href="#">View</a>	PANASONIC SYSTEM N	<a href="#">View</a>	<a href="#">View</a>

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
WO	100	AUSTRALIA	APPROVED	please approve

- Click [View](#) button to view Action.
- The new table appear at below to show the status.
- You may refer at Verify section.

### Step 3 View Attachment

**Attached Document**

[VIEW DOCUMENT](#)

Action	Document Name
<a href="#">View</a>	Customs_Declaration_Form_(K2).pdf
<a href="#">View</a>	Invoice.pdf
<a href="#">View</a>	Bill_of_Lading/Airway_Bill.pdf

- Click [View](#) button to view the document.
- New tab screen appear to preview the attachment.

### Step 4 Transaction View

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
03/01/2013	05:50:42	Application Submitted			TRADER USER
05/01/2013	02:00:51	Application Checked			MITI CLERK

- You may view transaction of application.
- You may verify the transaction after checked by clerk.






## 5.2. Approve Certificate Of Origin (CO)



### Step 1 To approve CO Application



**CA/CAA/CO Transaction**



PLEASE CLICK HERE TO SEARCH



1 Application Type  Certificate of Origin 


2 Reference No. 


3 Scheme  MAFTA 


Application Date (From)  Application Date (To) 

Approved Date (From)  Approved Date (To) 

4 Status  My Task 

Endorsement No. 










Company Name 

Application ID 




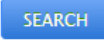

RESET SEARCH

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	Application Submitted	042154-T	PANASONIC SYS	
	MIT012013000449	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 21:06:07	Application Checked	192825A	SHIMANO COMPC	
	MIT012013000502	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 17:50:42	Application Checked	042154-T	PANASONIC SYS	
	MIT012013000507	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 18:30:19	Application Checked	516423P	AARHUSKARLSH	
	MIT012013000508	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 20:43:22	Application Checked	516423P	AARHUSKARLSH	
	MIT012013000578	FUF - Form MAFTA	MAFTA	THIRD COUNTRY	04-Jan-2013 16:44:23	Application Checked	204396-X	WEAR SAFE (MA	
	MIT012013000600	FUF - Form MAFTA	MAFTA	NORMAL	04-Jan-2013 16:57:08	Application Checked	167681-D	SUBUR TIASA PL	
	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	
	MIT012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	Application Checked	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 9 items

1. Click filter Application Type  dropdown to select **Certificate Of Origin**
2. Click filter Status  dropdown to select **My Task**
3. Click filter Scheme  dropdown to select **MAFTA**
4. Click  button to view results.
5. Click  button to view the application.
6. You may check new application by select "Application Checked" Status.

## Step 2 Views the Certificate Of Origin

**Certificate of Origin- MAFTA [ MITI012013000449 ]**

[BACK TO MAIN](#)

---

**Company Details**

Company Name: SHIMANO COMPONENTS (MALA) ROC / ROB No.: 192825A

---

**Finished Product**

Click to view finish product & raw material

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONEN	<a href="#">View</a>	<a href="#">View</a>

Click to view Brand

Click to view action

---

**Attached Document**

Click to view attachment

[VIEW DOCUMENT](#)

Action	Document Name
<a href="#">View</a>	Invoice.xlsx

---

**Transaction Type**

☐ Third Party Invoicing
 ☒ Accumulation
 ☒ De Minimis
 ☐ Issue Retroactively

---

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	09:06:07	Application Submitted			TRADER USER
02/01/2013	09:52:22	Application Checked	Abu Bakar		MITI CLERK

View this transaction

---

**Recommendation**

Effective Date: 18-01-2013
 Expiry Date: 17-01-2015
 Type of Update: Choose Type

Remarks / Query

[UPDATE](#)

Process to Query, Reject, Approve

Status: Application Checked [UPDATE](#)

### Step 3

### Finish Product – View Action

The screenshot shows the 'Finished Product' form with the following data:

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<input type="button" value="View"/>	SHIMANO COMPONENT	<input type="button" value="View"/>	<input type="button" value="View"/>

1. Click  button to view the action
2. Automatically Origin criteria section is appear below of the action table;

The screenshot shows the 'Finished Product' form with the following data:

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<input type="button" value="View"/>	SHIMANO COMPONENT	<input type="button" value="View"/>	<input type="button" value="View"/>

Below the table, the 'Origin Criteria' section is visible:

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
WO	97.74	AUSTRALIA	APPROVED	Test1

#### a. Check Status to Approve / Reject

- i. Recheck again status if any error.

The screenshot shows the 'Status' dropdown menu with the following options:

- APPROVED
- APPROVED
- REJECTED

- ii. Click  dropdown to select status either approve or reject;

#### Note:

- Approve – approve the details in a particular finished product.
- Reject – reject the details in a particular finished product.

#### b. Enter Remarks

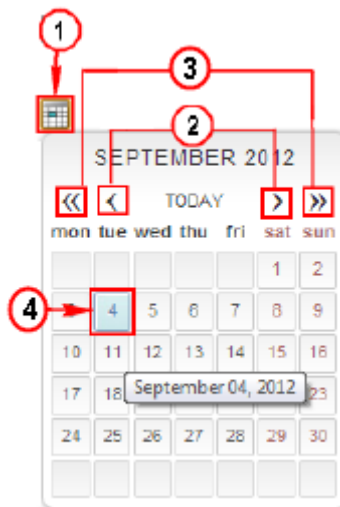
- i. Mandatory to remarks this field if rejected.

The screenshot shows the 'Remarks' field with a text input area.

## Step 4 Recommendation

The screenshot shows a 'Recommendation' form. Annotation 'a' points to the 'Effective Date' field (18-01-2013) which has a calendar icon. Annotation 'b' points to the 'Type of Update' dropdown menu, which is open showing options: 'Choose Type', 'Application Queried', 'Application Rejected', and 'Application Approved'. Annotation 'c' points to the 'Remarks / Query' text area. Annotation 'd' points to the 'UPDATE' button.

### a. Effective Date



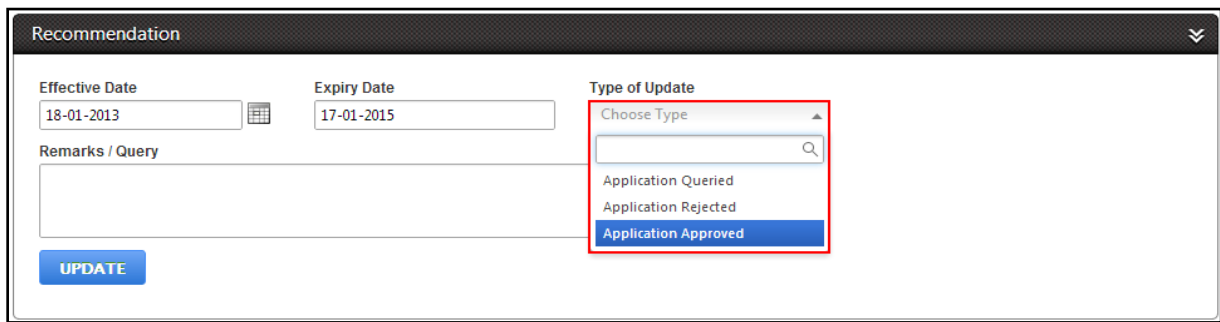
1. Click icon to display the Calendar.
2. Click or to navigate to the previous or next month.
3. Click or to navigate to the previous or next month.
4. Pick any date that you required.


Effective Date	Expiry Date
<input type="text" value="17-01-2013"/>	<input type="text" value="16-01-2015"/>

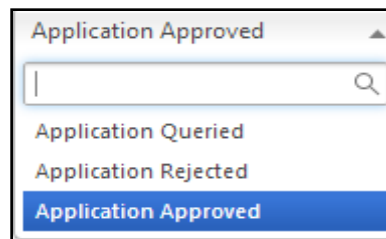
5. Expiry Date will automatically adjust the date to expire in 2 years.


**Note:** Expiry date only for 2 years

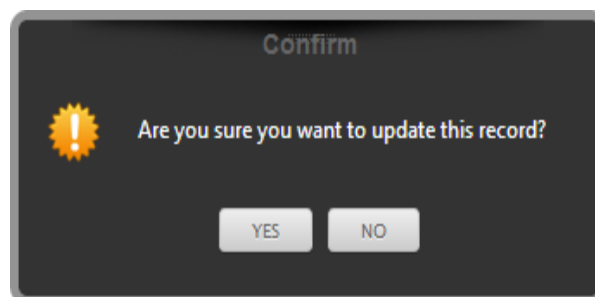
**b. Approved CO**





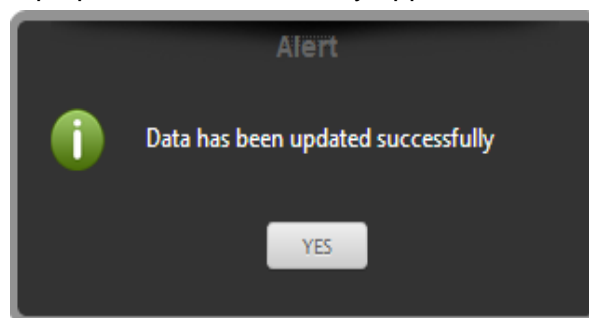
1. Click  dropdown to select **Application Approved**.



2. Once click Application Approved, the screen will automatically change to "Direct Approve".
3. It's Compulsory to enter **Remarks / Query** field.
4. Click  button to update application
5. Pop up screen automatically appear.



6. Click  button to update this record or click  button to cancel.
7. Pop up screen automatically appear.



8. Click  button to proceed.

## Step 5

## Check Status of application

The CO application status has been updated from 'Application Checked' to 'Application Approved'.

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

1. Application Type Certificate of Origin x

2. Status Application Approved x

3. Application ID MITI012013000449

4. SEARCH

5. View

LISTING

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MITI012013000449	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 21:06:07	Application Approved	192825A	SHIMANO COMPC KI	

Page 1 of 1  
Displaying 1 to 10 of 1 items

1. Click filter Application Type dropdown to select **Certificate Of Origin**.
2. Click filter Status dropdown to select **Application Approved**.
3. Click filter Application ID dropdown to quick find the application.
4. Click button to view results.
5. Click button to view the application.
6. At *Transaction Details*, the transaction displays the actions involved as follows:

**Transaction View**



Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	09:06:07	Application Submitted			TRADER USER
02/01/2013	09:52:22	Application Checked	Abu Bakar		MITI CLERK
18/01/2013	05:03:19	Application Approved	approved		MITI VERIFIER


## 5.3. Reject Certificate Of Origin (CO)



### Step 1 To Reject CO Application



**CA/CAA/CO Transaction**



PLEASE CLICK HERE TO SEARCH



1 Application Type  Certificate of Origin 


2 Reference No. 


3 Scheme  MAFTA 


Application Date (From)  Application Date (To) 

Approved Date (From)  Approved Date (To) 

4 Status  My Task 

Endorsement No. 










Company Name 

Application ID 




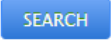

RESET SEARCH

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	Application Submitted	042154-T	PANASONIC SYS	
	MIT012013000449	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 21:06:07	Application Checked	192825A	SHIMANO COMPC	
	MIT012013000502	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 17:50:42	Application Checked	042154-T	PANASONIC SYS	
	MIT012013000507	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 18:30:19	Application Checked	516423P	AARHUSKARLSH	
	MIT012013000508	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 20:43:22	Application Checked	516423P	AARHUSKARLSH	
	MIT012013000578	FUF - Form MAFTA	MAFTA	THIRD COUNTRY	04-Jan-2013 16:44:23	Application Checked	204396-X	WEAR SAFE (MA	
	MIT012013000600	FUF - Form MAFTA	MAFTA	NORMAL	04-Jan-2013 16:57:08	Application Checked	167681-D	SUBUR TIASA PL	
	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	
	MIT012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	Application Checked	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 9 items

1. Click filter Application Type  dropdown to select **Certificate Of Origin**
2. Click filter Status  dropdown to select **My Task**
3. Click filter Scheme  dropdown to select **MAFTA**
4. Click  button to view results.
5. Click  button to view the application.
6. You may check new application by select "Application Checked" Status.



## Step 2 Views the Certificate Of Origin

**Certificate of Origin- MAFTA [ MITI012013000449 ]**

[BACK TO MAIN](#)

---

**Company Details**

Company Name: SHIMANO COMPONENTS (MALA) ROC / ROB No.: 192825A

---

**Finished Product**

Click to view finish product & raw material

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONEN	<a href="#">View</a>	<a href="#">View</a>

Click to view Brand

Click to view action

---

**Attached Document**

Click to view attachment

[VIEW DOCUMENT](#)

Action	Document Name
<a href="#">View</a>	Invoice.xlsx

---

**Transaction Type**

☐ Third Party Invoicing
 ☒ Accumulation
 ☒ De Minimis
 ☐ Issue Retroactively

---

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	09:06:07	Application Submitted			TRADER USER
02/01/2013	09:52:22	Application Checked	Abu Bakar		MITI CLERK

View this transaction

---

**Recommendation**

Effective Date: 18-01-2013
 Expiry Date: 17-01-2015
 Type of Update: Choose Type

Remarks / Query

[UPDATE](#)

Process to Query, Reject, Approve

Status: Application Checked [UPDATE](#)



### Step 3

### Finish Products – View Action

Finished Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONENT	<a href="#">View</a>	<a href="#">View</a>

1. Click [View](#) button to view the action
2. Automatically Origin criteria section is appear below of the action table;

Finished Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	cikmatnor	<a href="#">View</a>	<a href="#">View</a>

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
CTH	0	AUSTRALIA	REJECTED	error

#### a. Check Status to Reject

- i. Recheck again status if any error.

REJECTED

APPROVED

REJECTED

- ii. Click  dropdown to select status reject;

#### Note:

- Approve – approve the details in a particular finished product.
- Reject – reject the details in a particular finished product.

#### b. Enter Remarks

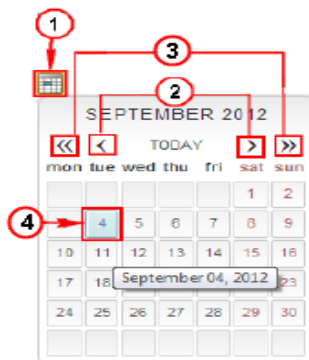
- iii. Mandatory to remarks this field if rejected.

Remarks

## Step 4 Recommendation

The screenshot shows the 'Recommendation' form. Annotation 'a' points to the 'Effective Date' field which contains '18-01-2013'. Annotation 'b' points to the 'Type of Update' dropdown menu which is open, showing options: 'Application Queried', 'Application Rejected' (highlighted), and 'Application Approved'. Annotation 'c' points to the 'Expiry Date' field which contains '17-01-2015'. Annotation 'd' points to the 'UPDATE' button. The 'Remarks / Query' field is empty.

### a. Effective Date



1. Click icon to display the Calendar.
2. Click or to navigate to the previous or next month.
3. Click or to navigate to the previous or next month.
4. Pick any date that you required.


The screenshot shows the 'Effective Date' field with '17-01-2013' and the 'Expiry Date' field with '16-01-2015'. A calendar icon is visible next to the 'Effective Date' field.

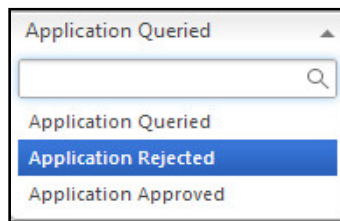
5. Expiry Date will automatically adjust the date to expire in 2 years.

**Note:** Expiry date only for 2 years

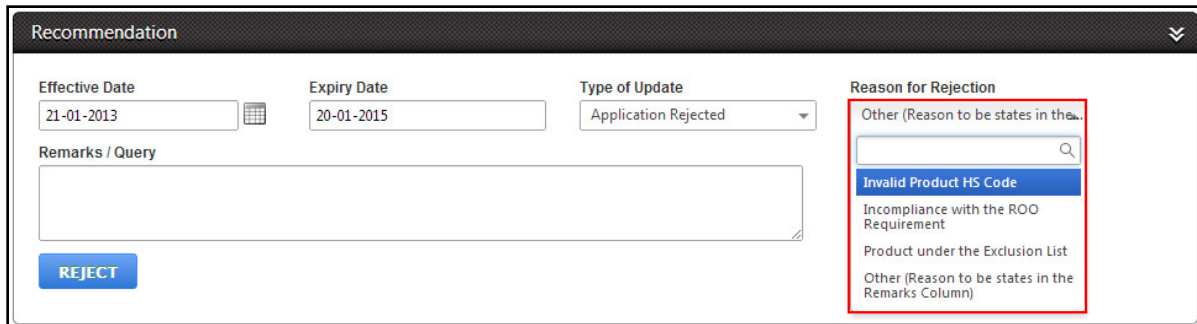
### b. Rejected CO


The screenshot shows the 'Recommendation' form for a 'Rejected CO'. The 'Effective Date' field contains '21-01-2013'. The 'Expiry Date' field contains '20-01-2015'. The 'Type of Update' dropdown menu is open, showing options: 'Application Queried', 'Application Rejected' (highlighted), and 'Application Approved'. The 'Remarks / Query' field is empty. The 'UPDATE' button is visible.

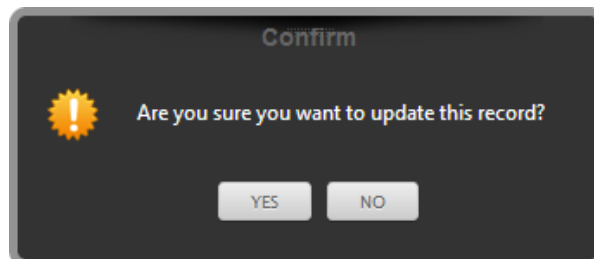
1. Click  dropdown to select **Application Rejected**.





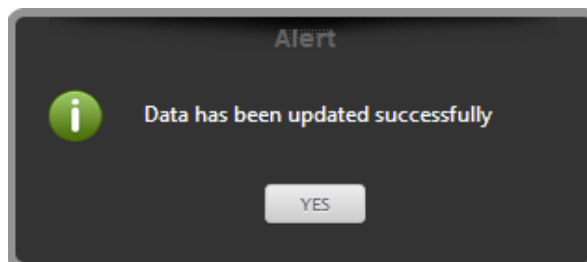
2. Automatically Reason for Rejection column appears.



3. You may select the reason of rejection or just written down reason at remarks column for explanation.
4. Once click Application Rejected, the screen will automatically change to "Direct Reject".
5. It's Compulsory to enter **Remarks / Query** field.
6. Click  button to reject application
7. Pop up screen automatically appear.



8. Click  button to update this record or click  button to cancel.
9. Pop up screen automatically appear.



10. Click  button to proceed.



## Step 5


## Check Status of application



The CO application status has been updated from 'Application Checked' to 'Application Rejected'.


**CA/CAA/CO Transaction**



PLEASE CLICK HERE TO SEARCH


1 Application Type  Certificate of Origin 



2 Reference No. 


3 Status  Application Rejected 


Scheme  MAFTA

Application Date (From)  Application Date (To) 

Endorsement No. 

Approved Date (From)  Approved Date (To) 

Company Name 


Application ID  MITI012013000508

RESET SEARCH




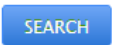

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution.

5 View details

View details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MITI012013000508	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 20:43:22	Application Rejected	516423P	AARHUSKARLSH	

10 Page 1 of 1 Displaying 1 to 10 of 1 items

1. Click filter Application Type  dropdown to select **Certificate Of Origin**.
2. Click filter Status  dropdown to select **Application Rejected**.
3. Click filter Application ID  dropdown to quick find the application.
4. Click  button to view results.
5. Click  button to view the application.
6. At *Transaction Details*, the transaction displays the actions involved as follows:

**Transaction View**



Date	Time	Action	Response Desc.	Reject Desc.	User Type
03/01/2013	08:43:22	Application Submitted			TRADER USER
05/01/2013	02:44:08	Application Checked			MITI CLERK
21/01/2013	10:03:38	Application Rejected	reject		MITI VERIFIER



## 5.4. Query Certificate Of Origin (CO)



### Step 1 To Query CO Application





**CA/CAA/CO Transaction**



PLEASE CLICK HERE TO SEARCH



1 Application Type  Certificate of Origin 

3 Scheme  MAFTA 

Application Date (From)  Application Date (To) 

Reference No.  Endorsement No.  Approved Date (From)  Approved Date (To) 










2 Status  My Task 

Company Name  Application ID 




RESET **4 SEARCH**

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	Application Submitted	042154-T	PANASONIC SYS	
	MIT012013000449	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 21:06:07	Application Checked	192825A	SHIMANO COMPC	
	MIT012013000502	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 17:50:42	Application Checked	042154-T	PANASONIC SYS	
	MIT012013000507	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 18:30:19	Application Checked	516423P	AARHUSKARLSH	
	MIT012013000508	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 20:43:22	Application Checked	516423P	AARHUSKARLSH	
	MIT012013000578	FUF - Form MAFTA	MAFTA	THIRD COUNTRY	04-Jan-2013 16:44:23	Application Checked	204396-X	WEAR SAFE (MA	
	MIT012013000600	FUF - Form MAFTA	MAFTA	NORMAL	04-Jan-2013 16:57:08	Application Checked	167681-D	SUBUR TIASA PL	
	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	
	MIT012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	Application Checked	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 9 items

1. Click filter Application Type  dropdown to select **Certificate Of Origin**
2. Click filter Status  dropdown to select **My Task**
3. Click filter Scheme  dropdown to select **MAFTA**
4. Click **SEARCH** button to view results.
5. Click **View** button to view the application.
6. You may check new application by select "Application Checked" Status.

## Step 2 Views the Certificate Of Origin

**Certificate of Origin- MAFTA [ MITI012013000449 ]**

[BACK TO MAIN](#)

---

**Company Details**

Company Name: SHIMANO COMPONENTS (MALA) ROC / ROB No.: 192825A

---

**Finished Product**

Click to view finish product & raw material

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONEN	<a href="#">View</a>	<a href="#">View</a>

Click to view Brand

Click to view action

---

**Attached Document**

Click to view attachment

[VIEW DOCUMENT](#)

Action	Document Name
<a href="#">View</a>	Invoice.xlsx

---

**Transaction Type**

☐ Third Party Invoicing
 ☒ Accumulation
 ☒ De Minimis
 ☐ Issue Retroactively

---

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	09:06:07	Application Submitted			TRADER USER
02/01/2013	09:52:22	Application Checked	Abu Bakar		MITI CLERK

View this transaction

---

**Recommendation**

Effective Date: 18-01-2013
 Expiry Date: 17-01-2015
 Type of Update: Choose Type

Remarks / Query

[UPDATE](#)

Process to Query, Reject, Approve

Status: Application Checked [UPDATE](#)

### Step 3

### Finish Product – View Action

The screenshot shows the 'Finished Product' form with the following data:

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONENT	<a href="#">View</a>	<a href="#">View</a>

1. Click [View](#) button to view the action
2. Automatically Origin criteria section is appear below of the action table;

The screenshot shows the 'Finished Product' form with the following data:

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONENT	<a href="#">View</a>	<a href="#">View</a>

Below the table, the 'Origin Criteria' section is visible:

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
WO	97.74	AUSTRALIA	APPROVED	Test1

#### a. Check Status to approve / reject

- i. Recheck again status if any error.

The screenshot shows the 'Status' dropdown menu with the following options:

- APPROVED
- APPROVED
- REJECTED

- ii. Click ☐ dropdown to select status either approve or reject;

#### Note:

- Approve – approve the details in a particular finished product.
- Reject – reject the details in a particular finished product.

#### b. Enter Remarks

- iii. Mandatory to remarks this field if rejected.

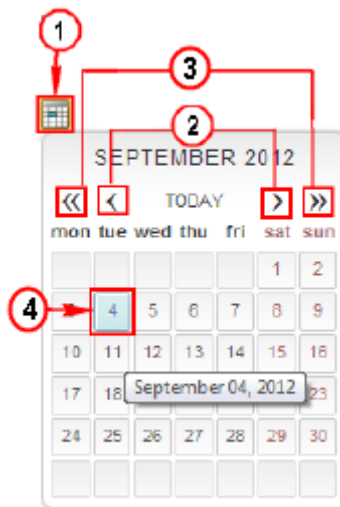
The screenshot shows the 'Remarks' field with a text input box.






## Step 4 Recommendation

The screenshot shows a web form titled "Recommendation". It contains the following fields and elements:

- Effective Date:** A text box containing "18-01-2013" with a calendar icon to its right. An arrow labeled 'a' points to the calendar icon.
- Expiry Date:** A text box containing "17-01-2015".
- Remarks / Query:** A large text area for input.
- Type of Update:** A dropdown menu with the text "Choose Type" and a search icon. It lists three options: "Application Queried" (highlighted in blue), "Application Rejected", and "Application Approved". An arrow labeled 'b' points to the dropdown.
- UPDATE:** A blue button at the bottom left. An arrow labeled 'd' points to it.
- An arrow labeled 'c' points from the "Remarks / Query" field to the "UPDATE" button.

### a. Effective Date



1. Click icon  to display the Calendar.
2. Click  or  to navigate to the previous or next month.
3. Click  or  to navigate to the previous or next month.
4. Pick any date that you required.

This screenshot shows the "Effective Date" and "Expiry Date" fields. The "Effective Date" field contains "17-01-2013" and has a calendar icon to its right. The "Expiry Date" field contains "16-01-2015".


5. Expiry Date will automatically adjust the date to expire in 2 years.

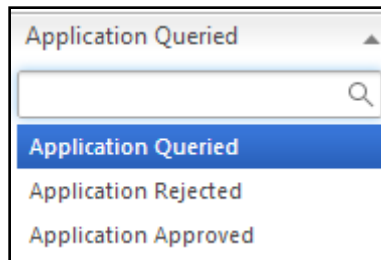
**Note:** Expiry date only for 2 years

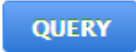


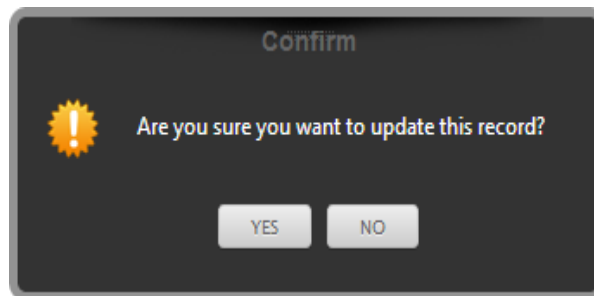
**b. Queried CO**



The screenshot shows a web form titled "Recommendation" with a dropdown arrow in the top right corner. The form contains three input fields: "Effective Date" with the value "18-01-2013" and a calendar icon, "Expiry Date" with the value "17-01-2015", and "Type of Update" with a dropdown menu. The dropdown menu is open, showing three options: "Application Queried", "Application Rejected", and "Application Approved". The "Application Approved" option is highlighted in blue. Below these fields is a "Remarks / Query" text area and a blue "UPDATE" button.

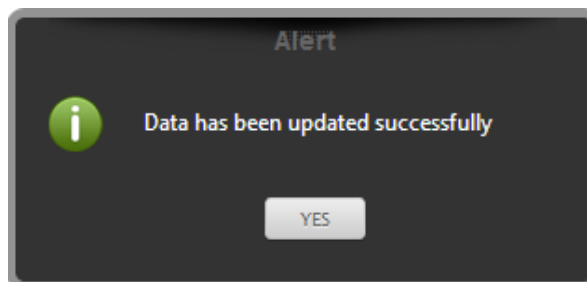
1. Click  dropdown to select **Application Queried**.



2. Once click Application Queried, the screen will automatically change to "Quiry".
3. It's Compulsory to enter **Remarks / Query** field.
4. Click  button to update application
5. Pop up screen automatically appear.



6. Click  button to update this record or click  button to cancel.
7. Pop up screen automatically appear.



8. Click  button to proceed.

## Step 5

## Check Status of application

The CO application status has been updated from 'Application Checked' to 'Application Queried'.

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

1 Application Type ? Certificate of Origin x

2 Reference No.

3 Application ID MITI012013000600

4 SEARCH

5

LISTING

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution.

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
View	MITI012013000600	FUF - Form MAFTA	MAFTA	NORMAL	04-Jan-2013 16:57:08	Application Queried	167681-D	SUBUR TIASA PL	

10 Page 1 of 1 Displaying 1 to 10 of 1 items

1. Click filter Application Type dropdown to select **Certificate Of Origin**.
2. Click filter Status dropdown to select **Application Queried**.
3. Click filter Application ID dropdown to quick find the application.
4. Click **SEARCH** button to view results.
5. Click **View** button to view the application.
6. At *Transaction Details*, the transaction displays the actions involved as follows:

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
04/01/2013	04:57:08	Application Submitted			TRADER USER
05/01/2013	02:45:24	Application Checked			MITI CLERK
21/01/2013	11:31:55	Application Queried	test query		MITI VERIFIER